



Legislation Text

File #: 0025-2017, **Version:** 1

This ordinance authorizes the Director of the Recreation and Parks Department to make payment to Ashley Brown-Manley for work performed after being removed from the payroll system prior to her resignation date.

Ashley Brown-Manley worked at the respective rate of \$11.50/hr. for a total of 8 hours during Pay Period 25. The Department of Recreation and Parks requests a total payment of \$92.00 be made to Ashley Brown-Manley. Ashley gave her resignation letter to HR on November 10, 2016 as her two week notice; HR read the letter as stating November 10th was her last day of work. Ashley worked on November 21st & 22nd but had already been removed from the payroll system.

Emergency Justification: An emergency is being requested so that Ashley Brown-Manley may be immediately compensated for time worked.

Fiscal Impact: \$92.00 is requested from the Recreation and Parks Operating Fund 2285.

To authorize and direct the Director of Recreation and Parks to make payment to Ashley Brown-Manley for work performed after being taken off payroll prior to her resignation date; to authorize the expenditure of \$92.00 from the Recreation and Parks Operating Fund 2285; and to declare an emergency. (\$92.00)

WHEREAS, it is necessary to authorize and direct the Director of Recreation and Parks to make payment to Ashley Brown-Manley for work performed after being taken off of payroll prior to resignation date; and

WHEREAS, it is necessary to compensate staff for hours and benefits earned after reaching the maximum hours allowed as a temporary employee (8 hours); and

WHEREAS, the aforementioned staff worked a total eight hours as part-time temporary staff totaling \$92.00; and

WHEREAS, an emergency exists in the usual daily operation of the Recreation and Parks Department in that it is immediately necessary to compensate this employee for time worked; **NOW, THEREFORE**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS

SECTION 1. That the Director of Recreation and Parks is hereby authorized and directed to make payment to the aforementioned staff in the amount of \$92.00 for wages and benefits earned as a part-time seasonal staff after being removed from the payroll system prior to her resignation date.

SECTION 2. For the purpose stated in Section 1, the expenditure of \$92.00 or so much thereof as may be necessary to pay the cost thereof, be and is hereby authorized from the Recreation and Parks Operating Fund 2285 per the accounting codes in the attachment to this ordinance.

SECTION 3. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or 10 days after passage if the Mayor neither approves nor vetoes the same.

