



City of Columbus

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

Legislation Text

File #: 0018-2017, **Version:** 1

This ordinance is to authorize the Director of Public Utilities to enter into a contract with The Herald, Inc. for the purchase of printing services for the Department of Public Utilities. These services shall include, but are not limited to prepress, printing, variable data imaging, finishing, fulfillment, CD production, and delivery services.

The Department of Public Utilities advertised and solicited competitive bids in accordance with the relevant provisions of City Code Chapter 329 (RFQ004083). Two hundred seven (207) vendors (201 MAJ/5 MBE/1 FBE) were solicited and two (2) bids were received and opened on December 23, 2016. The winning bidder was The Herald, Inc.

The term of the contract will be for one year from the date of execution. Subject to mutual agreement, available funding and approval of Columbus City Council, the contract may be extended for four (4) additional one (1) year extensions, at the same pricing and escalator clause.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

VENDOR: The Herald, Inc. (27-3190748), expires January 9, 2019.
The Herald, Inc. does not hold MBE/FBE status.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: \$128,097.50 is budgeted and needed for this purchase. **This ordinance is contingent on the passage of the 2017 Operating Budget, Ordinance #2863-2016.**

\$91,622.55 was spent in 2016.
\$88,152.97 was spent in 2015.

To authorize the Director of Public Utilities to enter into a contract with The Herald, Inc. for printing services for the Department of Public Utilities; to authorize the expenditure of \$66,052.09 from Water Systems Operating Fund, \$9,639.88 from the Electricity Operating Fund, \$13,000.00 from the Storm Sewer Operating Fund, and \$39,405.53 from the Sewer Systems Operating Fund. (\$128,097.50)

WHEREAS, the Director of Public Utilities opened formal bids on December 23, 2016 for the purchase of various printing services for the Department of Public Utilities; and

WHEREAS, the Department of Public Utilities recommends an award to be made to the lowest, responsive, and responsible bidder, The Herald, Inc.; and

WHEREAS, printing services are used by the Department of Public Utilities which includes prepress, printing, variable data imaging, finishing, fulfillment, CD production, and delivery services; and

WHEREAS, it has become necessary in the usual daily operation of the Department of Public Utilities to authorize the Director to enter into contract with The Herald, Inc. in accordance with the terms, conditions, and specifications of

Request for Quotation Number RFQ004083, on file in the Department of Public Utilities, thereby preserving the public health, peace, property, safety, and welfare, now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Public Utilities be and is hereby authorized to establish a contract with The Herald, Inc. for the purchase of printing services for the Department of Public Utilities, in accordance with specifications on file in the Department of Public Utilities.

SECTION 2. That the said firm shall conduct the work to the satisfaction of the Director of Public Utilities.

SECTION 3. That the expenditure of \$128,097.50, or so much thereof as may be needed, is hereby authorized per the accounting codes in the attachment to this ordinance.

SECTION 4. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.