…Explanation

Background: This ordinance authorizes the Finance and Management Director to establish purchase orders for automotive parts and services, on behalf of the Fleet Management Division, in order to repair and service City vehicles. These purchase orders will be issued from Universal Term Contracts previously established by the City of Columbus, Purchasing Office.

During 2017, the Fleet Management Division is budgeted to spend $4.5 million for parts and $1.4 million for services to keep the City's fleet of approximately 6,000 vehicles in operation. Fleet Management processes over 40,000 work orders annually for all City vehicles and equipment and requires purchase orders with over 400 vendors to help meet this need.

Fiscal Impact: This ordinance authorizes an expenditure of $3,430,000 from the Fleet Management Operating Fund from previously established Universal Term Contracts for parts and service related to City vehicles. For 2017, the Fleet Management Division budgeted $4.5 million for parts and $1.4 million for services to keep the City's vehicle fleet in operation. This ordinance is contingent on the passage of the 2017 Operating Budget.

Emergency action is requested to ensure that purchase orders can be established as soon as the City's 2017 Operating Budget is passed to ensure an uninterrupted supply of vehicle parts, supplies, and services, thereby keeping City owned vehicles in operation, including Police, Fire, and Refuse Collection vehicles. This ordinance is contingent on passage of the 2017 Operating Budget.

To authorize the Finance and Management Director to establish various purchase orders for automotive parts, supplies, and services for the Fleet Management Division per the terms and conditions of various previously established Universal Term Contracts; to authorize the expenditure of $3,430,000.00 from the Fleet Management Operating Fund; and to declare an emergency. ($3,430,000.00)

WHEREAS, various Universal Term Contracts (UTC) have been established through the formal competitive bidding process of the Purchasing Office for vehicle parts, supplies, and services; and

WHEREAS, the Finance and Management Department, Fleet Management Division, has a need to purchase automotive parts, supplies, and services for motorized equipment and vehicles operated by the City; and

WHEREAS, it is necessary to authorize the expenditure of $3,430,000.00 from the Fleet Management Operating Fund; and

WHEREAS, an emergency exists in the usual daily operation of the Finance and Management Department, Fleet Management Division, in that it is immediately necessary to authorize the Director to issue various purchase orders for automotive parts, supplies, and services as soon as the City's 2017 Operating Budget is approved, allowing for timely maintenance, repair, and general upkeep of approximately 6,000 City vehicles; now, therefore:

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to issue purchase orders for the Fleet Management Division, per the terms and conditions of all Universal Term Contracts for automotive parts and services, as follows:

TIRES

- Bob Sumerel Tire Company - CC# 31-0807676, Vendor# 004333; PA000704 expires 9/30/17

AUTO PARTS

- All Auto Parts on previously established Universal Term Contracts, under the FLT specification

OIL

- Glockner Oil Company - CC# 31-1004796, Vendor# 004587; PA000322 expires 06/30/2017

AUTO SERVICE

- Bucktread Acquisitions dba Treadway Services - CC# 46-2277373, Vendor# 020576 - PA000329

SECTION 2. That the expenditure of $3,430,000.00 or so much thereof as may be necessary in regard to the action authorized in Section 1, is hereby authorized in Fund 5200 Fleet Management Operating Fund in object classes 02 and 03 per the accounting codes in the attachment to this ordinance.

See Attached File: Ord 0196-2017 Legislation Template.xls

SECTION 3. That the Finance and Management Director is hereby authorized to issue purchase orders and establish contracts for parts, supplies, and services with various vendors on behalf of the Fleet Management Division to ensure no disruptions to operations and to establish Auditor's Certificates for the same.

SECTION 4. That the monies in the foregoing Sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

SECTION 5. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 6. That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared an emergency measure and shall take effect and be enforced from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.

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