



Legislation Text

File #: 0359-2017, Version: 1

**BACKGROUND:** This legislation authorizes the Director of Public Utilities to enter into an engineering agreement with Hazen and Sawyer for the Sewer Collection System - Overall Engineering Consultant (OEC) Services Agreement; CIP 650025-100000. The Sewer Collection System Overall Engineering Consultant Services (OEC) agreement is necessary to provide technical and engineering assistance to the City and its design professionals in planning and coordination of the sewer collection system work. This work is part of the City’s continuing program to improve its sewer collection system and all related infrastructure, provide efficient, reliable, cost-effective operations, and enhance personnel safety. The OEC services are separated into several tasks:

- Task 1 - Planning Services
- Task 2 - Design Services
- Task 3 - Construction Related Services
- Task 4 - General and Additional Services
- Task 5 - Project Management

The City will request a task order from the consultant as necessary work is identified. The task order will include a detailed scope of work, direct and indirect costs, task schedule, estimated hours, personal categories required with labor rates, and reimbursable expenses. After negotiation and upon acceptance by the city, the consultant shall commence with said work. The Engineer shall provide such professional engineering services as may be necessary to accomplish the work required to be performed and shall at the firm’s cost, furnish all necessary competent personnel, equipment, and materials to perform the work.

**PROCUREMENT:** The Division advertised for a Request for Proposals (RFP’s) for the subject services on the City’s Vendor Services website and in the City Bulletin in accordance with the overall provisions of Section 329 of the Columbus City Code. The Division of Sewerage and Drainage received two (2) proposals on November 18th, 2016 from the following companies:

<u>Name</u>	<u>C.C. No.</u>	<u>Exp. Date</u>	<u>Vendor#</u>	<u>City/State</u>	<u>Status</u>
Hazen and Sawyer	13-2904652 / 03/14/2018	000630	Columbus, OH	MAJ	
AECOM	95-2661922 / 09/19/2018	010897	Columbus, OH	MAJ	

The proposals were reviewed and evaluated by the Proposal Evaluation Committee and determined that the proposal that met or exceeded the qualifications as stated in the RFP was Hazen and Sawyer.

**PROJECT TIMELINE:** It is anticipated that a notice to proceed will be issued in March of 2017 with a start date of April 2017. The contract duration is five (5) years, ending in April 2022. The professional services shall be funded by incremental appropriation, through the use of approximate annual modification. This award is planned to provide the services listed above until the next planned modification in April 2018. It is anticipated that it will take 12 months to complete the assessment.

Original Contract	\$ 299,894.49
Proposed Modification No.1 (2018 funding)*	\$ 300,000.00
Proposed Modification No.2 (2019 funding)*	\$ 300,000.00
Proposed Modification No.3 (2020 funding)*	\$ 300,000.00
<u>Proposed Modification No.4 (2021 funding)*</u>	<u>\$ 300,000.00</u>

CURRENT PROPOSED TOTAL \$1,499,894.49

\*: estimated funding

**EMERGENCY DESIGNATION:** An emergency designation **is not requested** at this time.

**CONTRACT COMPLIANCE No.:** 13-2904652 | MAJ | Exp. 03/14/2018 | Vendor # 000630

**ECONOMIC IMPACT:** The project provides many metrics on various environmental factors that are noted in the work to be performed. The information provided assists and guides the City in decision making on environmental issues. These decisions have a direct impact on the capital improvement program budget amounts and scheduling to address the environmental needs.

**FISCAL IMPACT:** This legislation authorizes the transfer within and the expenditure of \$299,894.49 from the Sanitary Sewer General Obligation Bond Fund, Fund 6109 and amends the 2016 Capital Improvements Budget.

To authorize the Director of Public Utilities to enter into an engineering agreement with Hazen and Sawyer for the Sewer Collection System - Overall Engineering Consultant (OEC) Services Agreement; to authorize the transfer within and the expenditure of \$299,894.49 from the Sanitary Sewer General Obligation Bond Fund; and amend the 2016 Capital Improvements Budget. (\$299,894.49)

**WHEREAS,** the basic services provided under this agreement are the professional engineering services necessary for the Overall Engineering Consultant (OEC) Services Agreement; and

**WHEREAS,** Sewer Collection System - Overall Engineering Consultant (OEC) Services Agreement is necessary to provide technical and engineering assistance to the City and its design professionals in planning and coordination of the continuing improvement of the City's sewer collection system and all related infrastructure; and

**WHEREAS,** it is necessary to authorize the transfer within and expenditure of \$299,894.49 from the Sanitary Sewer General Obligation Bond Fund, Fund 6109; and

**WHEREAS,** it is necessary to authorize an amendment to the 2016 Capital Improvements Budget; and

**WHEREAS,** it has become necessary in the usual daily operation of the the Division of Sewerage and Drainage, Department of Public Utilities, to authorize the Director of Public Utilities to enter into a professional engineering service agreement with Hazen and Sawyer for the Sewer Collection System - Overall Engineering Consultant (OEC) Services Agreement for the preservation of the public health and safety; **Now, Therefore**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of Public Utilities is hereby authorized to enter into a professional engineering service agreement with Hazen and Sawyer, 150 E. Campus View Blvd, Suite 133, Columbus, Ohio 43235, for the Sewer Collection System - Overall Engineering Consultant (OEC) Services Agreement in accordance with the terms and conditions as shown in the contract on file in the office of the Division of Sewerage and Drainage.

**SECTION 2.** That the City Auditor is hereby authorized to transfer \$299,894.49 within the Sanitary Sewer General Obligation Bond Fund, Fund 6109, per the account codes in the attachment to this ordinance.

**SECTION 3:** That the 2016 Capital Improvements Budget Ordinance is hereby amended as follows:

**Project No. | Project Name | Current Authority | Revised Authority | Change**

650886-100000 | Scioto Main Sanitary Pump Stations | \$400,001 | \$100,006 | (-\$299,895)

650025-100000 | Sewer Collection System Overall Eng. Consultant OEC | \$0 | \$299,895 | (+\$299,895)

**SECTION 4.** That the Director is hereby authorized to expend up to \$\$299,894.49 within the Sanitary Sewer General Obligation Bond Fund | Fund 6109 | per the account codes in the attachment to this ordinance.

**SECTION 5.** That said company, Hazen and Sawyer, shall conduct the work to the satisfaction of the Director of Public Utilities and the Administrator of the Division of Sewerage and Drainage.

**SECTION 6.** That the City Auditor is hereby authorized and directed to transfer any unencumbered balance in the project account to the unallocated balance within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies no longer required for said project; except that no transfer shall be made from a project account by monies from more than one source.

**SECTION 7.** That the City Auditor is authorized to establish proper project accounting numbers as appropriate.

**SECTION 8.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this Ordinance.

**SECTION 9.** That this ordinance shall take effect and be in force from and after the earliest period allowed by law.