



City of Columbus

Office of City Clerk
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Legislation Text

File #: 0513-2017, **Version:** 1

Background: This legislation is to authorize the Finance and Management Director to modify the existing contract with Cintas Corporation for the purchase of City Uniforms and to extend the contract for three (3) months up to and including June 30, 2017, at the same terms and conditions of Contract # FL005504, as agreed by both parties.

A contract modification is needed to extend the contract through June 30, 2017 to purchase City Uniforms for various agencies throughout the City of Columbus, and to ensure uniforms are available and supplied without interruption.

1. Amount of additional funds: No additional funds are needed to extend the contract. Various agencies throughout the City of Columbus must obtain approval to expend from their own budgeted funds for their estimated expenditures.
2. Reason additional needs were not foreseen: A formal bid process was done with no bid responses; therefore, a new bid process has been initiated with bids due on Thursday, March 2, 2017. The contract modification and extension will allow for the time needed to establish a new contract without an interruption in the purchase of essential City Uniforms.
3. Reason other procurement processes were not used: N/A.
4. How cost was determined: Prices will be in accordance with the requirements of the current contract (FL005504).

This company is not debarred according to the excluded party listing system of the Federal Government or prohibited from being awarded a contract according to the Auditor of State unresolved finding for recovery certified search.

Fiscal Impact: No funding is required to modify and extend the contract. Various agencies throughout the City of Columbus must set aside their own funding for their estimated expenditures.

This ordinance is being submitted as an emergency because without emergency action the current City Uniforms contract will expire on March 31, 2017 and the ability to provide needed apparel for City employees will be slowed.

To authorize the Finance and Management Department to modify and extend the contract with Cintas Corporation for the purchase of city uniforms; and to declare an emergency. (\$0.00)

WHEREAS, the contract with Cintas Corporation expires March 31, 2017; and

WHEREAS, it is necessary to modify and extend the existing contract with Cintas Corporation for three (3) months, up to and including June 30, 2017, at the same terms and conditions of Contract # FL005504 as agreed by both parties; and

WHEREAS, modifying and extending the contract will allow for time needed to establish a new contract for City Uniforms so that services will not be interrupted; and

WHEREAS, an emergency exists in the usual daily operation of the Finance and Management Department in that it is immediately necessary to modify and extend the contract with Cintas Corporation for the purchase of City Uniforms, for

the preservation of the public health safety and welfare; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

Section 1. That the Finance and Management Director is authorized to modify and extend the existing contract for the purchase of City Uniforms for three (3) months, up to and including June 30, 2017, at the same terms and conditions of Contract# FL005504, as agreed by both parties.

Section 2. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor.