The Director of Public Utilities entered into a contract with ms consultants, inc. for Floodplain Review Assistance Services for the Division of Sewerage and Drainage, Storm Section. This contract was the result of a Director's Bid received on September 18, 2015. ms consultants, inc. was the only proposal received and met all requirements of the specifications. The original contract was for a period of one year with two (2) one year renewal options on a year to year basis upon mutual agreement, availability of funding and Columbus City Council approval. The Division of Sewerage and Drainage, Storm Section is utilizing the first extension option. This is the 2nd year of a three (3) year contract. The contract is being extended through March 31, 2018.

This contract provides the Department of Public Utilities, Division of Sewerage and Drainage, Stormwater Section with the experience in reviewing hydrologic and hydraulic floodplain studies and analysis, preparing technical reports including a summary of study findings and recommendations based on the technical review; field surveying such as staking the 100-year floodplain, floodway and Stream Corridor Protection Zone SCPZ; field surveying such as staking to show where Letter of Map Revisions (LOMR) areas are in the field, preparing site plans to show the areas and amounts of fill and disturbance in both the 100-year floodplain and/or SCPZ; preparing technical memorandums; and performing community interaction services associated with floodplain studies.

A new project within the contract will be for ms consultants, inc. to review a letter that was received from FEMA and determine if the type of modeling they are planning to use in different stream branches are the best modeling methods or if something else would be better and why.

SUPPLIER: ms consultants, inc. (34-6546916), Expires February 18, 2018
ms consultants, inc. does not hold MBE/FBE status.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

1. Amount of additional funds: Total amount of additional funds needed for this contract modification No. 1 is $25,000.00. Total contract amount including this modification is $50,000.00.
2. Reasons additional funds were not foreseen: The need for additional funds was known at the time of the initial contract. This legislation is to encumber the funds budgeted for fiscal year 2017 for the Division of Sewerage and Drainage, Storm Section.
3. Reason other procurement processes were not used: Work under this modification is a continuation of services included in the scope of the original bid contract. No lower pricing/more attractive terms and conditions are anticipated at this time.
4. How was cost determined: The cost, terms and conditions are in accordance with the original agreement.

FISCAL IMPACT: $25,000.00 is budgeted and needed for this purchase.

$4,699.78 was spent in 2016
$0.00 was spent in 2015

To authorize the Director of Public Utilities to enter into a planned modification of the Floodplain Review Assistance

Services contract with ms consultants, inc. for the Division of Sewerage and Drainage, and to authorize the expenditure of $25,000.00 from the Storm Sewer Operating Fund. ($25,000.00)

WHEREAS, the Division of Sewerage and Drainage wishes to modify, increase and extend PO010913 with ms consultants, inc. for Floodplain Review Assistance Services to provide additional funding and the extension of the contract through March 31, 2018 as necessary , and

WHEREAS, the vendor has agreed to modify, increase and extend PO010913 at current prices and conditions, and it is in the best interest of the City to exercise this option, and

WHEREAS, a new project within the contract will be for ms consultants, inc. to review a letter that was received from FEMA and determine if the type of modeling they are planning to use in different stream branches are the best modeling methods or if something else would be better and why, and

WHEREAS, it has become necessary in the usual daily operation of the Department of Public Utilities, Division of Sewerage and Drainage, Stormwater Section, to authorize the Director of Public Utilities to modify, increase and extend the current contract for Floodplain Review Assistance Services with ms consultants, inc. ; now, therefore

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Public Utilities be and is hereby authorized to modify, increase and extend contract No. PO010913 with ms consultants, inc., 2221 Schrock Road, Columbus, Ohio 43229-1547 for Floodplain Review Assistance Services for the Department of Public Utilities, in accordance with the terms and conditions as shown in the agreement on file in the office of the Division of Sewerage and Drainage Stormwater Section. Total amount of modification No. 1 is ADD $25,000.00. Total contract amount including this modification is $50,000.00.

SECTION 2. That said firm shall conduct the work to the satisfaction of the Director of Public Utilities and the Administrator of the Division of Sewerage and Drainage.

SECTION 3. That this modification is in accordance with the relevant provisions of Chapter 329 of City Code relating to contract modifications.

SECTION 4. That the expenditure of $25,000.00 or so much thereof as may be needed, is hereby authorized in Fund 6200 Storm Sewer Operating Fund in object class 03 Services per the accounting codes in the attachment to this ordinance.

SECTION 5. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated and the City Auditor shall establish such accounting codes as necessary.

SECTION 6. That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

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