



Legislation Text

File #: 1644-2017, **Version:** 1

BACKGROUND: This legislation authorizes the Director of Finance and Management to establish Universal Term Contracts (UTC) for uniforms with three vendors. Uniforms are used by various city agencies for employee safety and identification purposes. The term of the proposed option contracts would be approximately three (3) years, expiring March 31, 2020, with the option to renew for two (2) additional one (1) year periods. The Purchasing office opened formal bids on March 2, 2017.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329.06 relating to competitive bidding (Request for Quotation No. RFQ004472). Three (3) bids were received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidders as follows:

Cintas Corp.: CC005820; Items Cintas Catalog and Uniform/Apparel Identification Items 65-72; \$1.00
Galls, LLC.: CC007478; Items 1-64 and Uniform/Apparel Identification Items 71 & 73; \$1.00
Jendco Safety Supply: CC004977; Protective Industrial Products (PIP), Occunomix, National Safety Apparel, and Liberty Catalogs and Uniform/Apparel Identification Items 71 & 72; \$1.00

Items 65-72 includes logo patches/emblems, silk screening, embroidery, and applique/transfers used for uniform/apparel identification. These items are being awarded to multiple vendors so that all items awarded contain proper City insignias.

Total Estimated Annual Expenditure: \$230,000.00, various City agencies.

These companies are not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search. This ordinance is being submitted as an emergency because, without emergency action, no less than 37 days will be added to this procurement cycle and the efficient delivery of valuable public services will be slowed.

FISCAL IMPACT: Funding to establish these option contracts is from the General Fund. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

This ordinance is being submitted as an emergency legislation so that the new contracts can be in place by as soon as practical to continue the procurement of uniforms. The current contracts for uniforms expire on June 30, 2017.

To authorize the Finance and Management Director to enter into contracts for the option to purchase uniforms with Cintas Corp., Galls, LLC, and Jendco Safety Supply; to authorize the expenditure of \$3.00 from the General Fund; and to declare an emergency. (\$3.00). **AMENDED BY ORD. 2448-2017; PASSED 10/2/2017**

WHEREAS, the City Uniforms UTC will provide employees the necessary apparel for their safety and identification in performing assigned job tasks; and

WHEREAS, the Purchasing Office advertised and solicited formal bids on March 2, 2017 and selected the overall lowest, responsive, responsible and best bidders: Cintas Corp., Galls, LLC, and Jendco Safety Supply; and

WHEREAS, this ordinance addresses Purchasing objective of 1) maximizing the use of City resources by obtaining optimal products/services at low prices and 2) encouraging economic development by improving access to City bid opportunities and 3) providing effective option contracts for City agencies to efficiently maintain their supply chain and service to the public; and

WHEREAS, an emergency exists in the usual daily operation of the Purchasing Office in that it is immediately necessary to authorize the Finance and Management Director to enter into contracts with Cintas Corp., Galls, LLC, and Jendco Safety Supply for the option to purchase City Uniforms and because it is a necessity for employees to obtain uniform items throughout the City without interruption for their safety and identification and the current contract expires June 30, 2017, thereby preserving the public health, peace, property, safety, and welfare; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director be and is hereby authorized to enter into the following contracts for the option to purchase City Uniforms in accordance with Request for Quotation RFQ004472 for a term of approximately three (3) years, expiring March 31, 2020, with the option to renew for two additional one (1) year periods, as follows:

Cintas Corp.: Items Cintas Catalog and Uniform/Apparel Identification Items 65-72; \$1.00

Galls, LLC.: Items 1-64 and Uniform/Apparel Identification Items 71 & 73; \$1.00

Jendco Safety Supply: Protective Industrial Products (PIP), Occunomix, National Safety Apparel,
and Liberty Catalogs and Uniform/Apparel Identification Items 71 & 72; \$1.00

SECTION 2. That the expenditure of \$3.00 is hereby authorized in Fund 1000 General Fund in Object Class 02 Materials and Supplies per the account codes in the attachment of this ordinance to pay the cost thereof.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.