



Legislation Text

File #: 1671-2017, **Version:** 1

BACKGROUND: This legislation is for the option to establish a Universal Term Contract (UTC) for the purchase of Textbooks, eBooks & Training Materials UTC. The Division of Fire is the primary user. These training materials will be used in training programs at the Columbus Fire Division Academy for all recruits, EMS, Fire Prevention, Journeyman and apprenticeship. The term of the proposed option contract would be approximately two years, expiring April 30, 2019, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on April 20, 2017.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329.06 relating to competitive bidding (Request for Quotation No. RFQ004940). Two (2) bids were received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidder as follows:

John D. Preuer & Associates, Inc., CC# 006871 expires 4/30/2020, All line items awarded except 70, 80 and 88. These three items were deemed to be unacceptable alternate bid products. \$1.00
Total Estimated Annual Expenditure: \$100,000.00, Division of Fire, the primary user

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: Funding to establish this option contract is from the General Fund. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a contract for the option to purchase Textbooks, eBooks & Training Materials from John D. Preuer & Associates, Inc. and to authorize the expenditure of \$1.00 from the General Fund. (\$1.00).

WHEREAS, the Textbooks, eBooks & Training Materials UTC will provide for the purchase of training materials that will be used in training programs at the Columbus Fire Division Academy for all recruits, EMS, Fire Prevention, Journeyman and apprenticeship.; and

WHEREAS, the Purchasing Office advertised and solicited formal bids that opened on June 20, 2017 and selected the overall lowest, responsive, responsible and best bidder; and

WHEREAS, this ordinance addresses Purchasing objective of 1) maximizing the use of City resources by obtaining optimal products/services at low prices and 2) encouraging economic development by improving access to City bid opportunities and 3) providing effective option contracts for City agencies to efficiently maintain their supply chain and service to the public; and

WHEREAS, it has become necessary in the usual daily operation of the Division of Fire to authorize the Finance and Management Director to enter into contract with John D. Preuer & Associates, Inc., for the option to purchase Textbooks, eBooks & Training Materials, now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director be and is hereby authorized to enter into the following contract for the option to purchase Textbooks, eBooks & Training Materials in accordance with Request for Quotation RFQ004949 for a term of approximately two years, expiring April 30, 2019, with the option to renew for one (1) additional year, as follows:

John D. Preuer & Associates, Inc., All Items except line item 70, 80 and 88. \$1.00

SECTION 2. That the expenditure of \$1.00 is hereby authorized in Fund 1000 General Fund in Object Class 02 Materials and Supplies per the account codes in the attachment of this ordinance to pay the cost thereof.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.