



Legislation Text

File #: 1691-2017, **Version:** 1

This Ordinance authorizes the Director of the Department of Public Safety to enter into contract with The Tennant Company for the purchase of one Industrial Sweeper and Scrubber for the Division of Support Services. The Division recently moved into a new facility at 4252 Groves Road and is in need of an industrial Sweeper for the Operations area where safety vehicles are outfitted and stored. This equipment will keep the floors clean from debris and dry from oil and any other fluids that may cause slip hazards. This purchase was approved by Fleet Management.

The Purchasing Office opened formal bids on May 4, 2017 and three (3) bids were received. A tabulation of those bids is as follows:

Contract Sweepers & Equipment Co.: \$21,195.00 (each)
Key 4 Cleaning Supplies Inc.: \$13,202.00 (each) ***alternative bid**
Tennant Sales and Services Co.: \$21,020.25 (each)

The bid submitted by Tennant Sales and Services met all bid specifications and requirements, therefore the Division Support Services awards the contract to the lowest, responsive and responsible bidder, Tennant Sales and Services Company.

SUPPLIER: Tennant Sales and Services Company CC#: 41-1986217 ; Expires 5-3-2019

Emergency action is requested because the operations area of the new building at 4252 is now being occupied and there is an immediate need for the scrubber to help minimize slip hazards in the garage areas.

FISCAL IMPACT: This Ordinance authorizes the expenditure of \$21,020.25 within Safety's Capital Improvements funds for the purchase of an industrial sweeper and scrubber. This ordinance also authorizes an amendment to the 2017 Capital Improvement Budget and the transfer of funds between projects within Safety's Capital Funds. The Department of Public Safety has funds in their Capital Improvement Budget to pay for this contract.

To amend the 2017 Capital Improvement Budget and authorize the City Auditor to transfer funds between Safety's Capital Improvement Projects; to authorize the Director of Public Safety to enter into contract with Tennant Sales and Services Company for the purchase of one Industrial Sweeper Scrubber; and to authorize the expenditure of \$21,020.25 within Safety Capital Improvement Funds; and to declare an emergency (\$21,020.25)

WHEREAS, it is necessary to amend the 2017 Capital Improvement Budget and authorize the City Auditor to transfer funds between projects within Safety's Capital Improvement Budget; and

WHEREAS, it is necessary to purchase an Industrial Sweeper and Scrubber in order to keep the garage floors at the new Support Services facility on Groves Rd safe and without debris and/or spills; and

WHEREAS, the Purchasing Office advertised and solicited formal bids and opened responses on May 4, 2017 and selected the lowest responsive, and responsible and best bidder, Tennant Sales and Services Company; and

WHEREAS, Tennant Sales and Services Company will deliver the equipment outlined in RFQ005191 (attached); and

WHEREAS, an emergency exists in the usual daily operation of the the Department of Public Safety, Division of Support Services, in that it is immediately necessary to authorize the Director to enter into a contract with Tennant Sales and Services Company to purchase the floor scrubber to be used in the garage area to keep it clean of debris and dry to avoid slip hazards, thereby preserving the public health, peace, property, safety, and welfare; now, therefore

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Public Safety is hereby authorized to enter into contract with Tennant Sales and Services Company for the purchase of one Industrial Sweeper and Scrubber.

SECTION 2. That the 2017 Capital Improvement Budget is hereby amended in Fund 7701 as follows:

Project/Project No - Police and Fire Radio Equipment 320001-100001 Carryover|Current CIB - \$318,833| Revised CIB - \$297,812| Change - (\$21,021)

Project/Project No - New Support Services Complex, 320017-100001 Carryover|Current CIB - \$0| Revised CIB - \$21,021| Change - \$21,021

SECTION 3. That the City Auditor is hereby authorized and directed to transfer funds between projects within Safety Voted Bond Fund, Fund 7701 per the accounting codes in the attachment to this ordinance.

SECTION 4. That the expenditure of \$21,020.25, or so much thereof as may be necessary in regard to the action authorized in Section 1, be and is hereby authorized and approved per the accounting codes in the attachment to this ordinance.

SECTION 5. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary

SECTION 6. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contract or contract modifications associated with this ordinance.

SECTION 7. That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering such project that the project has been completed and the monies are no longer required for such project; except that no transfer shall be made from a project account funded by monies from more than one source.

SECTION 8. That for reasons stated in the preamble hereto, which is hereby made a part thereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.