



Legislation Text

File #: 2458-2017, **Version:** 1

The purpose of this legislation is to authorize the Director of Public Utilities to enter into a contract with Master Maintenance LLC for the purpose of providing Janitorial Services for various Department of Public Utilities facilities. The work to be performed under these specifications will be Janitorial Services at the Southerly Wastewater Treatment Plant, Jackson Pike Wastewater Treatment Plant, Compost Facility and the Sewer Maintenance Operations Center. Other Department sites may be added in the future. The work to be performed under these specifications include cleaning services for not only office areas but also other industrial type areas such as store rooms, stock rooms, construction trailers, areas adjacent to garages, kitchens and break rooms. The contractor shall furnish any and all cleaners, disinfectants, waxes, wax stripping materials, wastebasket liners, toilet seat liners, sanitation products and any other products required to provide the cleaning services.

The Department of Public Utilities solicited Competitive Bids for the subject services in accordance with the provisions of Section 329 (RFQ005959). One hundred ten (110) (40 MBE and 70 MAJ) vendors were solicited. Five (5) bids (2 MBE, 3 MAJ) were received on July 26, 2017. The lowest bidder was AA Programmed Janitorial & Building Maintenance Inc. (MAJ). This bid was not signed and was therefore deemed nonresponsive. The second lowest bidder was Master Maintenance LLC (MAJ) and this bidder is deemed the lowest, responsive, responsible and best bidder. The bid amount includes a 10% contingency amount that would be utilized to fund needed and approved changes in the work.

This contract is for one (1) year, from the date of execution, with the option to renew for three (3) additional years based upon mutual agreement, budgeted funds and approval by City Council.

SUPPLIER: Master Maintenance LLC (31-1585601), DAX Vendor #005607, Expires July 26, 2019

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: \$248,398.00 is budgeted and needed for this purchase.

\$167,976.41 was spent in 2016

\$166,575.00 was spent in 2015

EMERGENCY DESIGNATION: This ordinance is being submitted as an emergency because, without emergency action, no less than thirty-seven days will be added to this procurement cycle. The current contract is set to expire on October 31, 2017 and our various facilities within the Department of Public Utilities cannot go without facility and restroom cleaning services on a daily basis.

To authorize the Director of Public Utilities to enter into a contract with Master Maintenance LLC to provide Janitorial Services for various facilities of the Department of Public Utilities, to authorize the expenditure of \$248,398.00 from the Sewer System Operating Fund, and to declare an emergency. (\$248,398.00)

WHEREAS, there is a need for Janitorial Services for the various Department of Public Utilities facilities. The work to be performed under these specifications will be Janitorial Services at the Southerly Wastewater Treatment Plant, Jackson Pike Wastewater Treatment Plant, Compost Facility and the Sewer Maintenance Operations Center. Other Department sites may be added in the future, and

WHEREAS, the Department of Public Utilities solicited Competitive Bids for Janitorial Services in accordance with the provisions of Section 329, and

WHEREAS, five (5) bids were received and reviewed by the Department of Public Utilities on July 26, 2017, RFQ005959, for Janitorial Services, and

WHEREAS, the lowest bidder was AA Programmed Janitorial & Building Maintenance Inc. (MAJ). This bid was not signed and therefore deemed nonresponsive, and

WHEREAS, the second lowest bidder was Master Maintenance LLC (MAJ). This bidder is deemed the lowest, responsive, responsible and best bidder, and

WHEREAS, this contract is for one (1) year, from the date of execution, with the option to renew for three (3) additional years based upon mutual agreement, budgeted funds and approval by City Council, and

WHEREAS, an emergency exists in the usual daily operation of the Department of Public Utilities, Division of Sewerage and Drainage, in that it is immediately necessary to authorize the Director of Public Utilities to enter into contract for Janitorial Services, at the various facilities of the Department of Public Utilities, with Master Maintenance LLC, for the preservation of the public health, safety and welfare; now, therefore

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Public Utilities be, and hereby is, authorized to enter into contract with Master Maintenance LLC, 6200 Wilcox Road, Dublin, OH 43016, for Janitorial Services at the various facilities of the Department of Public Utilities.

SECTION 2. That said firm shall conduct the work to the satisfaction of the Director of Public Utilities and the Administrator of the Division of Sewerage and Drainage.

SECTION 3. That the expenditure of \$248,398.00 or so much thereof as may be needed, is hereby authorized in Fund 6100 Sewerage System Operating Fund, for the amount of \$35,944.00 in object class 02 Materials & Supplies, and for the amount of \$212,454.00 in object class 03 Services per the accounting codes in the attachment to this ordinance.

SECTION 4. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this Ordinance is hereby declared to be an emergency measure, and shall take effect and be in force from and after its passage and approval by the Mayor, or ten (10) days after passage if the Mayor neither approves nor vetoes the same.