



Legislation Text

File #: 2520-2017, **Version:** 1

..Explanation

BACKGROUND: This legislation is for the option to establish a Universal Term Contract (UTC) for Laboratory Water Sample Analysis. The Division of Water is the primary user. Professional laboratory services are used to test water and environmental samples for Giardia and Cryptosporidium and other microbial contaminants. The term of the proposed option contract would be approximately three (3) years, expiring August 31, 2020, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on August 3, 2017.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329.06 relating to competitive bidding (Request for Quotation No. RFQ006145). Two (2) bids were received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidder as follows:

Biological Consulting Services of North Florida, Inc.; CC#593630045, expires 5/15/2019, All Items, 1-11; \$1.00
Total Estimated Annual Expenditure: \$30,000.00, Division of Water, the primary user

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search. This ordinance is being submitted as an emergency because, without emergency action, vital testing for water-borne contaminants may be hindered.

FISCAL IMPACT: Funding to establish this option contract is from the General Fund. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a contract for the option to purchase professional services for Laboratory Water Sample Analysis with Biological Consulting Services of North Florida, Inc.; and to authorize the expenditure of \$1.00 to establish the contract from the General Fund; and to declare an emergency. (\$1.00).

WHEREAS, the Laboratory Water Sample Analysis UTC will provide for the purchase of professional laboratory services used to test water and environmental samples for Giardia and Cryptosporidium and other microbial contaminants; and

WHEREAS, the Purchasing Office advertised and solicited formal bids on August 3, 2017 and selected the overall lowest, responsive, responsible and best bidder; and

WHEREAS, this ordinance addresses Purchasing objective of 1) maximizing the use of City resources by obtaining optimal products/services at low prices and 2) encouraging economic development by improving access to City bid opportunities and 3) providing effective option contracts for City agencies to efficiently maintain their supply chain and service to the public; and

WHEREAS, an emergency exists in the usual daily operation of the Division of Water, in that it is immediately necessary to authorize the Finance and Management Director to enter into a contract with Biological Consulting Services of North Florida, Inc. for the option to purchase professional laboratory services for testing water and environmental samples for

Giardia and Cryptosporidium and other microbial contaminants; and the previous contract expired on August 31, 2017, thereby preserving the public health, peace, property, safety, and welfare; now, therefore:

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to enter into the following contract for the option to purchase professional services for Laboratory Water Sample Analysis in accordance with Request for Quotation RFQ006145 for a term of approximately three (3) years, expiring August 31, 2020, with the option to renew for one (1) additional year, as follows:

Biological Consulting Services of North Florida, Inc; All Items, 1-11; \$1.00

SECTION 2. That the expenditure of \$1.00 is hereby authorized in Fund 1000 General Fund in Object Class 03 Services per the account codes in the attachment of this ordinance to pay the cost thereof.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.