



City of Columbus

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

Legislation Text

File #: 1493-2017, **Version:** 1

BACKGROUND: The Divisions of Traffic Management is in need of replacing a forklift unit at the maintenance facility located at 1820 E. 17th Avenue. The Purchasing Office opened formal bids on September 28th, 2017 for one (1) electric powered forklift, two bids were received:

Line	RFQ006751	Price	Mh Equipment Co.	Hy Tek Material Handling Inc.
10	Electric Forklift	Unit	\$42,531.98	\$38,400.00
20	Training	Unit	\$00.01	\$1,500.00

After review of the bids, the Department of Public Service recommends award to the following vendor as the lowest, responsive and responsible bidder:

Hy Tek Material Handling Inc.

2222 Rickenbacker Pkwy W

Columbus, OH 43217

31-1277283

Number of Employees: 115

The total cost for this equipment will be \$39,900.00 and funded through Fund 2265. This purchase is replacing PO037299 with Central Ohio Forklift. Central Ohio Forklift provided equipment through RFQ002383, but when the unit was received, it was not able to be used and was too tall for the warehouse. Therefore, it was returned.

Hy-Tek Material Handling, Inc. is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

SUPPLIER: Hy-Tek Material Handling Inc.

FISCAL IMPACT: \$39,900.00 is budgeted for this purchase with Fund 2265, the Street, Construction, Maintenance and Repair Fund.

EMERGENCY DESIGNATION

The department requests emergency action to ensure the timely availability of said equipment.

To authorize the Director of Finance and Management to enter into a contract with Hy-Tek Material Handling Inc. for the purchase of a Yale Reach Truck for the Division of Traffic Management; to authorize the expenditure of \$39,900.00 from the Street, Construction, Maintenance and Repair Fund; and declare an emergency. (\$39,900.00)

WHEREAS, the reach truck will be used at the Traffic Maintenance Facility located at 1820 E. 17th Ave. to lift and transport materials in the warehouse and will replace an older model currently in use; and

WHEREAS, Public Service recommends award of RFQ006751 to Hy-Tek Material Handling Inc. for Yale equipment; and

WHEREAS, a contract will be issued by the Purchasing Office in accordance with the terms, conditions and specifications of the bid RFQ006751 on file in the Purchasing Office; and

WHEREAS, it is necessary to authorize the City Auditor to cancel PO037299; and

WHEREAS, it is necessary to authorize the expenditure of \$39,900.00 from the Street, Construction, Maintenance and Repair Fund; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Public Service in that it is immediately necessary to authorize the Director of Finance and Management to enter into a contract with Hy-Tek Material Handling Inc. for the purchase of a Yale Reach Truck for the Division of Traffic Management to ensure the timely availability of equipment, thereby preserving the public health, peace, property, safety, and welfare; now, therefore:

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Finance and Management be and is hereby authorized to enter into a contract with Hy-Tek Material Handling, 2222 Rickenbacker Pkwy W, Columbus, OH 43217, for the purchase of a Yale Reach Truck for the Division of Traffic Management, in accordance with RFQ006751 on file in the Purchasing Office.

SECTION 2. That the City Auditor is hereby authorized to cancel PO037299, authorized by ordinance 2436-2016.

SECTION 3. That the expenditure of \$39,900.00, or so much thereof as may be needed, is hereby authorized in Fund 2265, the Street, Construction, Maintenance & Repair Fund in object class 06 Capital Outlay per the accounting codes in the attachment to this ordinance.

SECTION 4. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 6. That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

SECTION 7. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or 10 days after its passage if the Mayor neither approves nor vetoes the same.