



Legislation Text

File #: 2621-2017, **Version:** 1

BACKGROUND: This legislation is for the option to establish a Universal Term Contract (UTC) for Auto Glass and Auto Body Parts. These parts are used for the City's vehicles and equipment on an as needed basis. The term of the proposed option contract will be approximately two years, expiring October 31, 2019, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on August 17, 2017.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Chapter 329 relating to competitive bidding (Solicitation No. RFQ006341).

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidder as follows:

Lkq Keystone Automotive Ind. #197, CC20557-10165, All Items, \$1.00
Total Estimated Annual Expenditure: \$30,000, Fleet Management, the primary user

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: Funding to establish this option contract is from the General Fund. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase Auto Glass and Auto Body Parts with Lkq Keystone Automotive Ind. #197; to authorize the expenditure of \$1.00 to establish the contract from the General Fund; and to declare an emergency. (\$1.00)

WHEREAS, the Auto Glass and Auto Body Parts UTC will provide for the City of Columbus' vehicles and equipment; and

WHEREAS, this is a new contract to fill an urgent need for Auto Glass and Auto Body Parts to insure the ongoing maintenance of the City Fleet; and

WHEREAS, the Purchasing Office advertised and solicited formal bids on August 17, 2017 and selected the overall lowest, responsive, responsible and best bidder, Lkq Keystone Automotive Ind. #197; and

WHEREAS, this ordinance addresses Purchasing objective of 1) maximizing the use of City resources by obtaining optimal products/services at low prices and 2) encouraging economic development by improving access to City bid opportunities and 3) providing effective option contracts for City agencies to efficiently maintain their supply chain and service to the public; and

WHEREAS, an emergency exists in the usual daily operation of the Finance and Management Department in that it is immediately necessary to authorize the Director to enter into a contract for the option to purchase Auto Glass and Auto Body Parts with Lkq Keystone Automotive Ind. #197, Inc. in order to maintain a supply of Auto Glass and Auto Body Parts to ensure the proper maintenance of City Fleet vehicles, thereby preserving the public health, peace, property, safety, and welfare; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director be and is hereby authorized to enter into the following contract for the option to purchase Auto Glass and Auto Body Parts in accordance with Solicitation No. RFQ006341 for a term of approximately two years, expiring October 31, 2019, with the option to renew for one (1) additional year, as follows:

Lkq Keystone Automotive Ind. #197, All Items, \$1.00

SECTION 2. That the expenditure of \$1.00 is hereby authorized in Fund 1000 General Fund, Object Class 02 Materials and Supplies per the account codes in the attachment of this ordinance.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.