



Legislation Text

File #: 2781-2017, **Version:** 1

BACKGROUND: This ordinance authorizes the Board of Health to establish purchase orders with Continental Office Furniture Corp. for the provision of renovation and installation of floor coverings at Columbus Public Health, 240 Parsons Avenue. This ordinance also authorizes the Board of Health to establish purchase orders with King Building Interiors for the purchase of office chairs for Columbus Public Health, 240 Parsons Avenue.

Purchase Orders with Continental Office Furniture Corp. for various floor related projects at the Columbus Public Health facility shall be established in accordance with the terms and conditions of previously established State Term contracts. Ordinance #582-87 authorizes City agencies to participate in Ohio Department of Administration Services (DAS) cooperative contracts. The utilization of these State Term contracts is necessary, as the City currently does not have a Universal Term Contract for flooring. A listing of these State Term Contracts and related expiration dates are contained in the summary attached to this ordinance. The contract amount is \$19,577.00 which includes labor and materials.

(See Ord 1626-2017 State Term Contract listings.xls)

Purchase Order with King Business Interiors needs to be established for office chairs at the Columbus Public Health facility. Prices established on a Universal Term Contract -PA000815 were used to determine the cost of this contract. This purchase order shall be in accordance with the terms and conditions of previously established PA000815/PO006163. The contract amount is \$30,338.82 which includes labor and materials.

Emergency action is requested so the vendors can be engaged as quickly as possible to provided needed facilities management good and services for Columbus Public Health, 240 Parsons Avenue facility.

FISCAL IMPACT: This ordinance authorizes the expenditure of \$49,915.82 from the General Permanent Improvement Fund with Continental Office Furniture Corp. and King Business Interiors for the purchase of flooring and office furniture for the Columbus Public Health, 240 Parsons Avenue facility.

To authorize and direct the Board of Health to establish purchase orders with Continental Office Furniture Corp., to upgrade flooring at Columbus Public Health, 240 Parsons Avenue in accordance with the terms and conditions of State of Ohio Cooperative Contract(s); to authorize the Board of Health to establish purchase orders with King Building Interiors to upgrade office furniture at Columbus Public Health, 240 Parsons Avenue, in accordance with previously established Universal Terms Contract(s); to amend the 2017 Capital Improvement Budget; to authorize the appropriation and transfer of funds within the General Permanent Improvement Fund; to authorize the expenditure of \$49,915.28 from the General Permanent Improvement Fund; and to declare an emergency. (\$49,915.82)

WHEREAS, Ordinance #582-87 authorizes city agencies to participate in State of Ohio Cooperative Contracts; and,

WHEREAS, State of Ohio Cooperative contracts with Continental Office Furniture Corp. are available for the City's use for the purchase of office flooring; and

WHEREAS, the City Purchasing Department formally bid a contract for office chairs at various City buildings and entered into a Universal Term Contract with King Business Interiors through PA000815; and,

WHEREAS, it is necessary to enter establish purchase orders with with King Business Interiors for the purchase of office chairs for use at Columbus Public Health, 240 Parsons Avenue; and

WHEREAS, it is necessary to amend the 2017 Capital Improvement Budget; and

WHEREAS, it is necessary to appropriate funds within the General Permanent Improvement Fund; and

WHEREAS, it is necessary to transfer cash and appropriation between projects in the General Permanent Improvements fund; and

WHEREAS, an emergency exists in the usual daily operation of Columbus Public Health in that it is immediately necessary to establish purchase orders with Continental Office Furniture Corp. and King Business Interiors, to provide flooring and office furniture enhancements at Columbus Public Health, for the preservation of the public health, peace, property, safety and welfare; Now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Board of Health is hereby authorized to establish purchase orders with Continental Office Furniture for flooring related projects at 240 Parsons Avenue, pursuant to the terms and conditions of State of Ohio Cooperative Contracts.

SECTION 2. That the Board of Health is hereby authorized to establish purchase orders with King Business Interiors for the purchase of office chairs at 240 Parsons Avenue, pursuant to the terms of previously established Universal Term Contract(s) to enter into a contract in the amount of \$19,577.00 with Continental Office Furniture Corp., for various floor related projects at 240 Parsons Avenue and to enter into a contract with King Business Interiors for the purchase of office chairs in the amount of \$30,338.82.

SECTION 2. That the 2017 Capital Improvement Budget be and is hereby amended to provide sufficient authority for this project as follows:

Project No.	Project Name	Current Authority	Revised Authority	Change
P748999-100000	Unallocated Balance	\$0	\$49,916	\$49,916
P748999-100000	Unallocated Balance	\$49,916	\$0	(\$49,916)
P748460-100000	240 Parsons Ave Improvements	\$415	\$50,331	\$49,916

SECTION 3. That from the unappropriated monies and from all monies estimated to come into said fund from any and all sources and unappropriated for any other purpose during the fiscal year ended December 31, 2017, the sum of \$49,915.82 is appropriated in Fund 7748 General Permanent Improvement Fund in Object Class 06 - Capital Outlay per the account codes in the attachment to this ordinance.

See Attached File: Ord 2781-2017 Legislation Template.xls

SECTION 4. That the transfer of cash and appropriation of \$49,915.82 between projects within the General Permanent Improvement Fund 7748 is hereby authorized per the account codes in the attachment to this ordinance.

See Attached File: Ord 2781-2017 Legislation Template.xls

SECTION 5. That the expenditure of \$19,577.00, or so much thereof as may be necessary in regard to the action authorized in SECTION 1, is hereby authorized in the General Permanent Improvement Fund 7748 in Object Class 06 - Capital Outlay, per the accounting codes in the attachment to this ordinance.

See Attached File: Ord 2781-2017 Legislation Template.xls

SECTION 6. That the expenditure of \$30,338.82, or so much thereof as may be necessary in regard to the action authorized in SECTION 2, is hereby authorized in the General Permanent Improvement Fund 7748 in Object Class 06 - Capital Outlay, per the accounting codes in the attachment to this ordinance.

See Attached File: Ord 2781-2017 Legislation Template.xls

SECTION 7. That the monies in the foregoing sections shall be paid upon order of the Director of Finance and Management, and that not order shall be drawn or money paid except by voucher, the form which shall be approved by City Auditor.

SECTION 8. Funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 9. That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

SECTION 10. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 11. That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.