



## Legislation Text

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**File #: 0371-2018, Version: 1**

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### **BACKGROUND:**

This legislation will authorize the Director of the Department of Technology on behalf of the Department of Human Resources to enter into a contract agreement with Halogen Software, Inc. in order to provide continuous performance management software services, maintenance and support services to City of Columbus employees. The original agreement was authorized by Ordinance No. 2327-2014 (EL016433) passed by City Council on November 12, 2014. It was most recently continued through PO058181, authorized by ordinance 0636-2017, passed April 3, 2017. This contract agreement will provide for software services and support for the period March 31, 2018 to March 30, 2019 at a cost of \$20,448.67.

Halogen Software is utilized by the Department of Human Resources to increase the functionality and awareness of the performance management program and to increase the effectiveness and efficiency of employee performance in order to keep employees, supervisors, and managers engaged.

Halogen Software, Inc. is the sole source provider of maintenance and support for its software, so this ordinance is being submitted in accordance with the provisions of sole source procurement of the City of Columbus Code, Chapter 329.

### **EMERGENCY:**

Emergency action is requested to expedite authorization of this contract in order to facilitate and maintain uninterrupted services from the supplier.

### **FISCAL IMPACT:**

In 2016 and 2017, \$8,756.72 (via Ord. 2952-2016) and \$18,933.97 (via Ord. 0636-2017) respectively, were legislated with Halogen Software, Inc. for continuous performance management software services, training, and maintenance and support to the City of Columbus employees. The cost for this year's (2018) services is \$20,448.67. Funds totaling \$20,300.00 are budgeted and available within the Department of Technology, Information Services Operating Fund.

### **CONTRACT COMPLIANCE:**

Vendor Name: Halogen Software, Inc. (DAX Vendor Acct. No.: 010997); CC#: 98-0215843; Expiration Date: 3/16/2019

To authorize the Director of the Department of Technology to enter into a contract with Halogen Software, Inc. to provide continuous performance management software services, maintenance and support to City of Columbus employees in accordance with the sole source provisions of the Columbus City Code; to authorize the expenditure of \$20,448.67 from the Department of Technology, Information Services Operating Fund; and to declare an emergency. (\$20,448.67)

**WHEREAS**, this legislation authorizes the Director of the Department of Technology, on behalf of the Department of Human Resources to enter into a contract with Halogen Software, Inc. for continuous performance management software services, maintenance and support to City of Columbus employees; and

**WHEREAS**, the original contract with Halogen Software, Inc. was authorized by Ordinance No. 2327-2014 (EL016433)

passed by City Council on November 12, 2014 and was most recently continued through PO058181, authorized by ordinance 0636-2017, passed April 3, 2017; and

**WHEREAS**, this contract will provide for software services and support for the period March 31, 2018 to March 30, 2019 at a cost of \$20,448.67; and

**WHEREAS**, Halogen Software, Inc. is the sole source provider of maintenance and support for its software, so this ordinance is being submitted in accordance with the provisions of sole source procurement of the City of Columbus Code, Chapter 329; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Technology in that it is immediately necessary to authorize the Director of the Department of Technology, on behalf of the Department of Human Resources, to enter into a contract with Halogen Software, Inc. in order to provide continuous performance management software services to City of Columbus employees, thereby protecting the public health, property, peace, safety, and welfare; now, therefore:

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of the Department of Technology, on behalf of the Department of Human Resources is hereby authorized and directed to enter into a contract with Halogen Software, Inc. in order to provide continuous performance management software services and maintenance and support services to City of Columbus employees, in the total amount of \$20,448.67. The contract coverage term period is from March 31, 2018 to March 30, 2019.

**SECTION 2.** That the expenditure of \$20,448.67, or so much thereof as may be necessary in regard to the action authorized in SECTION 1, be and is hereby authorized and approved as follows (**see attached 0371-2018 EXP**):

**Dept.: 47 | Div.: 47-01 | Obj Class: 03 | Main Account: 63946 | Fund: 5100 | Sub-fund: 510001 | Program: CW001 | Section 3: 470104 | Section 4: IS01 | Section 5: IT1213 | Amount: \$20,448.67 |**  
{Software maintenance and support services}

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 5.** That this contract is established in accordance with the sole source provisions of the Columbus City Code, Chapter 329.

**SECTION 6.** That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.