



City of Columbus

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

Legislation Text

File #: 1428-2018, **Version:** 1

Background: This ordinance authorizes the Finance and Management Director to establish a purchase order with Toyota Material Handling Ohio in the amount of \$11,916.75 for the purchase of a Columbia Payloader BC3 L48 Medium Duty per the results of bid RFQ008902. The Payloader is needed for transportation for employees at 4252 Groves Rd. for use by the Department of Public Safety. This bid was processed in accordance with the competitive bidding provisions of Columbus City Code. Two bids were received and opened for RFQ008902 on April 27, 2018 as follows:

Toyota Material Handling Ohio \$11,916.75
Business Bay LLC \$18,444.00

The bid submitted by Toyota Material Handling Ohio met all bid specifications and requirements, therefore the Fleet Management Division awards the contract to the lowest, responsive, and responsible bidder, Toyota Material Handling Ohio.

Toyota Material Handling Ohio Vendor #008532

Fiscal Impact: This ordinance authorizes an appropriation and expenditure of \$11,916.75 from the Special Income Tax Fund with Toyota Material Handling Ohio for the purchase of a Columbia Payloader BC3 L48 Medium Duty. Funding for this acquisition is budgeted within the Special Income Tax Fund for 2018 citywide vehicle acquisitions.

..Title

To authorize the Finance and Management Director, on behalf of the Fleet Management Division, to establish a purchase order with Toyota Material Handling Ohio for the purchase of a Columbia Payloader BC3 L48 Medium Duty; and to authorize the appropriation and expenditure of \$11,916.75 from the Special Income Tax fund. (\$11,916.75)

WHEREAS, the City has a need for a Columbia Payloader BC3 L48 Medium Duty for Transporting at 4252 Groves Rd. for use by the Department of Public Safety, and

WHEREAS, the Purchasing Office advertised a formal bid (RFQ008902) on April 27, 2018, and

WHEREAS, the Finance and Management Department recommends a bid award to Toyota Material Handling Ohio as the overall lowest, most responsive, and responsible bidder, and

WHEREAS, funding for this acquisition is budgeted and available within the Special Income Tax fund, and

WHEREAS, it has become necessary in the usual daily operation of the Department of Finance and Management, Facilities Management Division, to authorize the Finance and Management Director to establish a purchase order with Toyota Material Handling Ohio. for the purchase of a Columbia Payloader BC3 L48 Medium Duty for use by the Facilities Management Division; **NOW, THEREFORE**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director, on behalf of the Facilities Management Division, is hereby

authorized to establish a purchase order with Toyota Material Handling Ohio for the purchase of a Columbia Payloader BC3 L48 Medium Duty, as follows:

Request for Quotation RFQ008902: Toyota Material Handling Ohio \$11,916.75

SECTION 2. That from the unappropriated monies and from all monies estimated to come into said fund from any and all sources and unappropriated for any other purpose during the fiscal year ending December 31, 2018, the sum of \$11,916.75 is appropriated in the Special Income Tax Fund 4430, Sub-Fund 443001 in Object Class 06, per the account codes in the attachment to this ordinance:

See Attached File: Ord 1428-2018 Legislation Template.xls

SECTION 3. That the expenditure of \$11,916.75, or so much thereof as may be necessary in regard to the actions authorized in Sections 1 and 2, be and is hereby authorized and approved from the Special Income Tax Fund 4430, Sub-Fund 443001 in Object Class 06 per the accounting codes in the attachment to the ordinance:

See Attached File: Ord 1428-2018 Legislation Template.xls

SECTION 4. That the monies in the foregoing Sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

SECTION 5. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 6. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 7. That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.