



Legislation Text

File #: 1639-2018, **Version:** 1

BACKGROUND: This legislation authorizes the Finance and Management Director to establish a Universal Term Contract (UTC) for the option to purchase Spreader Parts with Excenture Business Solutions. The Division of Fleet Management is the primary user for Spreader Parts. Spreader Parts are used to repair the City's salt spreading vehicles. The term of the proposed option contract would be approximately two (2) years, expiring October 30, 2020, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on May 17, 2018. In addition, the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO000978.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ008970). One (1) bid was received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidder as follows:

Excenture Business Solutions, CC# 011470 expires October 30, 2020, Catalog 2: Items 1-5, \$1.00

Total Estimated Annual Expenditure: The Division of Fleet Management is the primary user at approximately \$10,000 per year.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: The expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO000978. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase Spreader Parts with Excenture Business Solutions; and to authorize the expenditure of \$1.00 from General Budget Reservation BRPO000978. (\$1.00).

WHEREAS, the Spreader Parts Universal Term Contract will provide for the purchase of Spreader Parts used to repair City vehicles; and

WHEREAS, the Purchasing Office advertised and solicited formal bids on May 17, 2018 and selected Excenture Business Solutions as the overall lowest, responsive, responsible and best bidder; and

WHEREAS, it is necessary to authorize the Director of Finance and Management to enter into a Universal Term Contract for the option to purchase Spreader Parts for the Fleet Management Division, **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to enter into the following Universal Term Contract for the option to purchase Spreader Parts in accordance with Request for Quotation RFQ008970 for a term of approximately two (2) years, expiring October 30, 2020, with the option to renew for one (1) additional year, as follows:

Excenture Business Solutions, Catalog 2: Items 1-5, \$1.00

SECTION 2. That the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO000978 of this ordinance to pay the cost thereof.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.