



## Legislation Text

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**File #:** 1814-2018, **Version:** 1

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**BACKGROUND:** This legislation authorizes the Finance and Management Director to establish a Universal Term Contract (UTC) for the option to purchase lamps, bulbs, and lighting retro-fit kits with Consolidated Electrical Distributors, Inc. The contract is for city wide purchase of lamps, and light bulbs for office, warehouse, and specialized uses. The term of the proposed option contract would be approximately two (2) years, expiring June 30, 2020, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on May 31, 2018. In addition, the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO000978.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ008958). Three bids were received. One bid was non-responsive by not offering a firm, fixed price.

The Purchasing Office is recommending award to the most responsive, responsible and best bidder as follows:

Consolidated Electrical Distributors, Inc., CC# 010270, expires March 1, 2020, Lamps, Bulbs, and Lighting Retro-fit Kits UTC, \$1.00

**Emergency Designation:** The Finance and Management Department respectfully requests this legislation to be considered an emergency ordinance because this contract provides lamps and light bulbs necessary for safe and efficient operation of City facilities.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

**FISCAL IMPACT:** The expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO000978. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase lamps, bulbs, and lighting retro-fit kits with Consolidated Electrical Distributors, Inc.; to authorize the expenditure of \$1.00 from the General Budget Reservation BRPO000978; and to declare an emergency (\$1.00).

**WHEREAS,** the Lamps, Bulbs, and Lighting Retro-fit Kits UTC will provide for the purchase of lamps and light bulbs for buildings throughout the City; and,

**WHEREAS,** the Purchasing Office advertised and solicited formal bids on May 31, 2018, and selected the overall lowest, responsive, responsible and best bidder; and

**WHEREAS,** an emergency exists in the usual daily operation of agencies City wide in that it is necessary to authorize the Finance and Management Director to immediately enter into a Universal Term Contract for the option to purchase lamps, bulbs, and lighting retro-fit kits, thereby preserving the public health, peace, property, safety, and welfare; **now, therefore**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director is hereby authorized to enter into the following Universal Term Contract for the option to purchase lamps, bulbs, and lighting retro-fit kits, in accordance with Request for Quotation RFQ008958 for a term of approximately two years, expiring June 30, 2020, with the option to renew for one (1) additional year, as follows:

Consolidated Electrical Distributors, Inc., Lamps, Bulbs, and Lighting Retro-fit Kits UTC, \$1.00

**SECTION 2.** That the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO000978 of this ordinance to pay the cost thereof.

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.