



Legislation Text

File #: 2295-2018, Version: 1

1. BACKGROUND: This legislation authorizes the Director of Public Utilities to enter into a professional engineering services agreement with Hatch Associates Consultants, Inc. for the DOSD Roof Replacements, No. 2, CIP# 650234-100100. This contract will provide professional engineering services necessary for the planning, design and replacement of roof systems on Division of Sewerage and Drainage (DOSD) facilities. This will be a task order contract and typical tasks shall include: site investigations, inspections and evaluations of existing conditions; technical report writing; review of past roof surveys, preparation of new surveys, if required; preparation of engineering or architectural drawings, documents/drawings for permit approval; specifications; bid documents and assistance during bidding; technical project representation during construction; preparation of record plan drawings for projects and preparation of M&O Manuals.

2. PROCUREMENT: The Division advertised for a Request for Proposals (RFP's) for the subject services on the City's Vendor Services website and in the City Bulletin in accordance with the overall provisions of Section 329 of the Columbus City Code. The Division of Sewerage and Drainage received four (4) proposals on June 15, 2018 from the following companies:

<u>Name</u>	<u>C.C. No. / Exp. Date</u>	<u>Vendor #</u>	<u>City/State</u>	<u>Status</u>
Hatch Associates Consultants, Inc.	13-6094431 05/21/20	025646	Columbus, OH	MAJ
Prime AE Group Inc.	26-0546656 02/28/21	002102	Columbus, OH	MBE
Star Consultants Inc.	31-1558857 02/28/20	005568	Columbus, OH	MBE
American Structurepoint	35-1127317 08/28/19	007019	Columbus, OH	MAJ

Hatch Associates Consultants, Inc. was selected as the lowest best, responsible vendor.

3. PROJECT TIMELINE: This will be a one year contract, with an option for the City to renew annually for an additional 4 years. The duration of the contract may extend into subsequent years based on the complexity and progress of the assigned work. The anticipated contract start will be November 2018.

4. CONTRACT COMPLIANCE NO.: 13-6094431 | MAJ | Exp. 05/21/2020 | Vendor # 025646

5. ECONOMIC / ENVIRONMENT IMPACT: The performance of this project's work activities to address replacement and repair of DPU roofs and roofing components will prevent moisture damage to process equipment, electrical components and other interior furnishings and equipment. Replacement costs of items due to failed roofing systems could have a major impact to the budget. No community outreach or environmental factors are considered for this project.

6. FISCAL IMPACT: This legislation authorizes the transfer within and the expenditure of up to \$200,850.00 from the Sanitary Sewer General Obligation Bond Fund 6109 and an amendment to the 2018 Capital Improvements Budget.

To authorize the Director of Public Utilities to enter into a professional engineering services agreement with Hatch Associates Consultants, Inc. for the DOSD Roof Replacements, No. 2; to authorize the transfer within and the expenditure of up to \$200,850.00 from the Sanitary Sewer General Obligation Bond Fund; and to amend the 2018 Capital Improvements Budget. (\$200,850.00)

WHEREAS, the Department of Public Utilities advertised for a Request for Proposals (RFP's) for the DOSD Roof Replacements, No. 2, CIP# 650234-100100 on the City's Vendor Services website and in the City Bulletin in accordance with the overall provisions of Section 329 of the Columbus City Code; and

WHEREAS, Hatch Associates Consultants, Inc. was selected as the vendor to provide professional engineering services necessary for the planning, design and replacement of roof systems on Division of Sewerage and Drainage (DOSD) facilities for this project; and

WHEREAS, it is necessary to authorize the transfer within and expend up to \$200,850.00 from the Sanitary Sewer G.O. Bond Fund 6109; and

WHEREAS, it is necessary to authorize an amendment to the 2018 Capital Improvements Budget; and

WHEREAS, it has become necessary in the usual daily operation of the Division of Sewerage and Drainage, Department of Public Utilities, to authorize the Director to enter into a professional engineering services agreement with Hatch Associates Consultants, Inc. for the DOSD Roof Replacements, No. 2, CIP# 650234-100100 for the preservation of the public health, peace, property, safety, and welfare; **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1: That the Director of Public Utilities is hereby authorized to enter into a professional engineering agreement with Hatch Associates Consultants, Inc., 88 East Broad Street, Suite 1980, Columbus, Ohio, 43215 for the DOSD Roof Replacements, No. 2, in accordance with the terms and conditions of the contract on file in the Office of the Division of Sewerage and Drainage.

SECTION 2. That the City Auditor is hereby authorized to transfer of \$200,850.00 from the Sanitary Sewer General Obligation Bond Fund 6109, per the account codes in the attachment to this ordinance.

SECTION 3. That the 2018 Capital Improvements Budget is hereby amended as follows:

Fund No. | Project No. | Project Name | Current | Revised | (Change)

6109	650870-110166	Blueprint Olde Beechwold Area - Integrated Solutions	\$200,000	\$0	(-\$200,000)
6109	650870-122172	Blueprint Near South - Champion/Roberts Area Integrated Solutions	\$94,305	\$93,455	(-\$850)
6109	650234-100100	DOSD Roof Replacements No. 2	\$0	\$200,850	(\$200,850)

SECTION 4: That the Director of Public Utilities is authorized to expend up to \$200,850.00 from the Sanitary Sewer General Obligation Bond Fund 6109 per the account codes in the attachment to this ordinance.

SECTION 5. That the said firm, Hatch Associates Consultants, Inc., shall perform the work to the satisfaction of the Director of Public Utilities and the Administrator of the Division of Sewerage and Drainage.

SECTION 6. That the City Auditor is hereby authorized and directed to transfer any unencumbered balance in the project account to the unallocated balance within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies no longer required for said project; except that no transfer shall be made from a project account by monies from more than one source.

SECTION 7. That the City Auditor is authorized to establish proper project accounting numbers as appropriate.

SECTION 8. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts of contract modifications associated with this ordinance.

SECTION 9. That the funds necessary to carry out the purpose of this Ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 10. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.