



## Legislation Text

**File #:** 2307-2018, **Version:** 1

**Background:** This ordinance authorizes the Finance and Management Director to establish a purchase order with Fullenkamp's Frenchtown Trailer Sales & Supply Co., in the amount of \$17,952.00 for the purchase of a Horse Trailer per the results of bid RFQ009663. The Horse Trailer is needed for use by Police Mounted Unit to transport horses to events and other policing roles. This bid was processed in accordance with the competitive bidding provisions of Columbus City Code. One bid was received and opened for RFQ009663 on July 26, 2018 as follows:

Fullenkamp's Frenchtown Trailer Sales & Supply Co., \$17,952.00

The Finance and Management Department recommends the bid from Fullenkamp's Frenchtown Trailer Sales & Supply Co., as the lowest, most responsive and responsible bidder.

Fullenkamp's Frenchtown Trailer Sales & Supply Co., Inc., Vendor #024541

**Fiscal Impact:** This ordinance authorizes an appropriation and expenditure of \$17,952.00 from the Special Income Tax Fund with Fullenkamp's Frenchtown Trailer Sales & Supply Co., Inc. for the purchase of a Horse Trailer. Funding for this acquisition is budgeted within the Special Income Tax Fund for 2018 citywide vehicle acquisitions.

To authorize the Finance and Management Director, on behalf of the Fleet Management Division, to establish a purchase order with Fullenkamp's Frenchtown Trailer Sales & Supply Co., Inc. for the purchase of a Horse Trailer; and to authorize the appropriation and expenditure of \$17,952.00 from the Special Income Tax fund. (\$17,952.00)

**WHEREAS,** the City has a need for a Horse Trailer for use by the Division of Police, and

**WHEREAS,** the Purchasing Office advertised a formal bid (RFQ009663) on July 26, 2018, and

**WHEREAS,** the Finance and Management Department recommends a bid award to Fullenkamp's Frenchtown Trailer Sales & Supply Co., as the overall lowest, most responsive, and responsible bidder, and

**WHEREAS,** funding for this acquisition is budgeted and available within the Special Income Tax fund, and

**WHEREAS,** it has become necessary in the usual daily operation of the Department of Finance and Management, Fleet Management Division, to authorize the Finance and Management Director to establish a purchase order with Fullenkamp's Frenchtown Trailer Sales & Supply Co., Inc. for the purchase of a Horse Trailer for use by the Division of Police; **NOW, THEREFORE**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director, on behalf of the Fleet Management Division, is hereby authorized to establish a purchase order with Fullenkamp's Frenchtown Trailer Sales & Supply Co., Inc. for the purchase of a Horse Trailer, as follows:

Request for Quotation RFQ009663: Fullenkamp's Frenchtown Trailer Sales & Supply Co., Inc., \$17,952.50

**SECTION 2.** That from the unappropriated monies and from all monies estimated to come into said fund from any and all sources and unappropriated for any other purpose during the fiscal year ending December 31, 2018, the sum of \$17,952.00 is appropriated in the Special Income Tax Fund 4430, Sub-Fund 443001 in Object Class 06, per the account codes in the attachment to this ordinance:

**See Attached File: Ord 2307-2018 Legislation Template.xls**

**SECTION 3.** That the expenditure of \$17,952.00, or so much thereof as may be necessary in regard to the actions authorized in Sections 1 and 2, be and is hereby authorized and approved from the Special Income Tax Fund 4430, Sub-Fund 443001 in Object Class 06 per the accounting codes in the attachment to the ordinance:

**See Attached File: Ord 2307-2018 Legislation Template.xls**

**SECTION 4.** That the monies in the foregoing Sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

**SECTION 5.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 6.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 7.** That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.