



Legislation Text

File #: 2406-2018, **Version:** 1

Background: This ordinance authorizes the Finance and Management Director to establish a purchase order for vehicle fuel and fueling services on behalf of the Fleet Management Division, in order to fuel City vehicles. This purchase order will be issued from a Universal Term Contract previously established by the Purchasing Office with Wex Bank.

Wex Bank, CC# 84-1425616, Vendor# 0105063 PA003194 - Retail Fleet Fuel - expires 7/31/21

Fiscal Impact: This ordinance authorizes an expenditure of \$1,800,000.00 from the Fleet Management Operating Fund from a previously established Universal Term Contract for fuel and fueling services with Wex Bank. The Fleet Management Division budgeted \$10 million in the 2018 budget for fuels. In 2017, the Fleet Management Division expended \$8.4 million for unleaded and diesel fuels. Thus far in 2018, the Fleet Management Division has encumbered \$4.5 million for unleaded and diesel fuels.

Emergency action is requested to ensure an uninterrupted supply of fuel and fueling services.

To authorize the Finance and Management Director to establish a purchase order for fuel and fueling services on behalf of the Fleet Management Division, per the terms and conditions of a Universal Term Contract with Wex Bank; to authorize the expenditure of \$1,800,000.00 from the Fleet Management Operating Fund; and to declare an emergency. (\$1,800,000.00)

WHEREAS, the Fleet Management Division has a need to purchase vehicle fuels and fueling services for City vehicles; and

WHEREAS, Wex Bank successfully bid and was awarded contract PA003194 - Retail Fleet Fuel; and

WHEREAS, funding for this purchase is budgeted and available within the Fleet Management Operating Fund; and

WHEREAS, an emergency exists in the usual daily operations of the Department of Finance and Management in that it is immediately necessary to authorize the Director of Finance and Management to establish a purchase order for the purchase of vehicle fuel and fueling services with Wex Bank, thereby preserving the public health, peace, property, safety and welfare; **NOW, THEREFORE**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to issue a purchase order for the Fleet Management Division, per the terms and conditions of an existing Universal Term Contract, as follows:

Wex Bank, CC# 84-1425616, Vendor# 0105063 PA003194 - Retail Fleet Fuel - expires 7/31/2018

SECTION 2. That the expenditure of \$1,800,000.00, or so much thereof as may be necessary in regard to the action authorized in Section 1, is hereby authorized in Fund 5200 Fleet Management Operating Fund in object class 02 per the accounting codes in the attachment to this ordinance.

See Attached File: Ord 2406-2018 Legislation Template.xls

SECTION 3. That the monies in the foregoing Sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

SECTION 4. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 5. That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared an emergency measure and shall take effect and be enforced from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.