



Legislation Text

File #: 2343-2018, **Version:** 1

BACKGROUND: Columbus Public Health has a need to contract for services to provide a "go-digital" hiring software system for Health's Human Resource (HR) Department. This software would configure a workflow allowing staff to initiate a hiring request electronically and ending with the final hiring and selection of a candidate. The purpose of this legislation is to authorize the Board of Health to enter into a \$64,400.72 contract with 3SG PLUS, LLC, for software development and services for the period November 1, 2018 through October 31, 2019.

Ordinance No. 582-1987 authorized the City of Columbus to purchase from State of Ohio cooperative purchasing contracts which may be bid or negotiated by the State. This legislation authorizes the Board of Health to enter into a contract for the development of a HR hiring software and maintenance service contract from 3SG PLUS, LLC, State of Ohio, State Term Schedules: 3SG PLUS, LLC, State Term Schedule # 53477, expiring 06/30/2019; and 3SG PLUS, LLC a dealer of Hyland OnBase, State Term Schedule # 533272-3, expiring 3/31/2021. OnBase, a product from PLUS, LLC, has provided our City Department of Technology with imaging solutions and will allow this HR product to be cohesive among other City imaging systems. This particular contract was not bid but was negotiated. The contract compliance number for 3SG PLUS, LLC, is 46-5504877 and expires 04/11/2020.

This ordinance is submitted as an emergency so as to allow for the vendor to begin development of this software on November 1, 2018.

FISCAL IMPACT:

Funding for this purchase, in the amount of \$64,400.72, is available within the Health Department Grants Fund.

To authorize the Board of Health to enter into contract with 3SG PLUS, LLC for a Human Resource hiring software and maintenance system per the State of Ohio, State Term Schedules; to authorize the expenditure of \$64,400.72 from the Health Department Grants Fund; and to declare an emergency. (\$64,400.72)

WHEREAS, in order to streamline Human Resource hiring and selection process, the Board of Health, has a need for the development of a software and maintenance system; and

WHEREAS, the software provided by 3SG PLUS, LLC., has been adopted by DoT to be the City-wide enterprise solution for electronic records management and two other City departments, Public Service and Building and Zoning Services; and,

WHEREAS, there are two State of Ohio cooperative purchasing contracts established and available for the provision of imaging services from 3SG PLUS, LLC, State of Ohio, State Term Schedules (STS): 3SG PLUS, State Term Schedule # 53477, expiring 06/30/2019; and 3SG PLUS, LLC, a dealer of Hyland OnBase, State Term Schedule # 533272-3, expiring 3/31/2021; and

WHEREAS, an emergency exists in the daily operations of Columbus Public Health in that it is immediately necessary to authorize this contract with 3SG PLUS, LLC to develop a HR software and maintenance system to expedite the hiring process thereby preserving the public health, peace, property, safety and welfare; now, therefore,

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Board of Health is hereby authorized to enter into contract with 3SG PLUS, LLC., per the State Term Schedules, for the purchase of an automated HR hiring system and the associated maintenance and support services in an amount not to exceed of \$64,400.72.

SECTION 2. That, to pay the costs of said contract, the expenditure of \$64,400.72, or so much thereof as may be necessary, is hereby authorized from the Health Department Grants Fund No. 2251, Department of Health, Division No. 50-01, per the accounting codes attached to this ordinance.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 5. That for reasons stated in the preamble hereto, where is hereby made a part hereof, this ordinance is hereby declared an emergency measure, which shall take effect and be in force from and after its passage and approved by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.