



Legislation Text

File #: 2418-2018, **Version:** 1

BACKGROUND: The Finance and Management Department, Office of Construction Management, employs personnel that are engaged in overseeing various construction and building renovation capital projects for the City. The staffing costs for the Office of Construction Management are initially expensed to the General Fund; however, the portion related to managing capital projects is eligible to be capitalized. Doing so is consistent with earlier efforts by the Office of Construction Management to reimburse the General Fund when the General Fund has incurred expenses more appropriate to capital improvement funding. Most recently, Ordinances 1977-2017, 2514-2017, and 2726-2017 collectively authorized \$592,000.00 for this purpose. The Office of Construction Management tracks the hours each employee works on individual projects and bills these hours to the associated capital project. This process reimburses the General Fund for the portion of staff time attributable to capital projects.

Additionally, this ordinance seeks additional appropriation in the Print Shop operating budget in order to properly align appropriations with projected expenditures and to allow divisions to operate without interruption. This additional appropriation amount is \$94,465.00.

Emergency action is requested so that reimbursement to the General Fund can occur as quickly as possible. Up-to-date financial posting promotes accurate accounting and financial management.

Fiscal Impact: This ordinance authorizes the City Auditor to encumber \$224,338.68 collectively within the Public Safety G.O. Bonds Fund and the Construction Management Capital Improvement Fund for the purpose of Office of Construction Management staffing costs. This ordinance also authorizes the City Auditor to appropriate \$94,465.00 in the Print-Mail Services Fund 5517.

To amend the 2018 Capital Improvement Budget; to authorize the City Auditor to transfer various funds within the Construction Management Capital Improvement Fund; to authorize the Finance and Management Director to expend \$224,338.68, or so much thereof as may be necessary to reimburse the General Fund for construction and building renovation expenses incurred by the Office of Construction Management; to authorize expenditures from various capital projects; to authorize the City Auditor to appropriate \$94,465.00 in the Print-Mail Services Fund 5517; and to declare an emergency. (\$318,803.68)

WHEREAS, the Office of Construction Management employs personnel engaged in construction and building renovation activities; and

WHEREAS, these costs can be capitalized; and

WHEREAS, it is necessary to authorize this expenditure in order to provide adequate operating resources for the Office of Construction Management; and

WHEREAS, an appropriation of \$94,465.00 is needed in the Print-Mail Services Fund 5517 to properly align appropriations with projected expenditures and to allow the division to operate without interruption; and

WHEREAS, it is necessary to amend the 2018 Capital Improvement Budget and to transfer cash between projects within the Construction Management Capital Improvement Fund 7733 to ensure sufficient funds are available for reimbursement and in the updated project numbers; and

WHEREAS, an emergency exists in the usual daily operation of the Finance and Management Department, Office of Construction Management, in that it is immediately necessary to authorize the Finance and Management Director to reimburse the General Fund, thereby preserving the public health, peace, property, safety, and welfare; **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the 2018 Capital Improvement Budget be amended as follows:

See Attached File: Ord 2814-2018 Legislation Template.xls

SECTION 2. That the City Auditor is hereby authorized to transfer funding within the Construction Management Capital Improvement Fund 7733, as follows:

See Attached File: Ord 2814-2018 Legislation Template.xls

SECTION 3. That the Finance and Management Director is hereby authorized to expend \$224,338.68, or so much thereof as may be necessary, to reimburse the General Fund for construction and building renovations expenses incurred in connection with the capital improvements program.

SECTION 4. That the expenditure of \$224,338.68, or so much thereof as may be necessary in regard to the action authorized in SECTION 3, be and is hereby authorized and approved as follows:

See Attached File: Ord 2814-2018 Legislation Template.xls

SECTION 5. That the City Auditor is hereby authorized and directed to appropriate funds in the amount of \$94,465.00 in the Print-Mail Services Fund 5517, according to the account codes in the following:

See Attached File: Ord 2814-2018 Legislation Template.xls

SECTION 6. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 7. That the City Auditor is authorized to make any accounting changes to revise the funding sources for all contracts or contract modifications associated with the ordinance.

SECTION 8. That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

SECTION 9. That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.