



Legislation Text

File #: 2625-2018, **Version:** 1

BACKGROUND: This legislation authorizes the Finance and Management Director to establish two (2) Universal Term Contracts (UTCs) for the option to purchase Aftermarket Vehicle Parts with Genuine Parts Company / Napa Auto Parts and Automotive Distributors Company, Inc. The Division of Fleet Management is the primary user for Aftermarket Vehicle Parts. Aftermarket Vehicle Parts are used to maintain the City's fleet of vehicles. The term of the proposed option contracts would be approximately two (2) years, expiring February 28, 2021, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on August 30, 2018. In addition, the expenditure of \$2.00 is hereby authorized from General Budget Reservation BRPO000978.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ009852). Three (3) bids were received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidders as follows:

Genuine Parts Company / Napa Auto Parts, CC# 009445 expires 2/28/2021, All Items, \$1.00
Automotive Distributors Company, Inc., CC# 004751 expires 2/28/2021, All Items, \$1.00
Total Estimated Annual Expenditure: \$2,000,000.00, Division of Fleet Management, primary user

The companies are not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: The expenditure of \$2.00 is hereby authorized from General Budget Reservation BRPO000978. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into two (2) Universal Term Contracts for the option to purchase Aftermarket Vehicle Parts with Genuine Parts Company / Napa Auto Parts and Automotive Distributors Company, Inc.; and to authorize the expenditure of \$2.00 from General Budget Reservation BRPO000978. (\$2.00).

WHEREAS, the Aftermarket Vehicle Parts UTCs will provide for the purchase of Aftermarket Vehicle Parts used to maintain the City's fleet of vehicles; and

WHEREAS, the Purchasing Office advertised and solicited formal bids on August 30, 2018 and selected the overall lowest, responsive, responsible and best bidders; and

WHEREAS, it has become necessary in the daily operation of the Department of Finance and Management to authorize the Director of Finance and Management to enter into a Universal Term Contract for the option to purchase Aftermarket Vehicle Parts; **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to enter into the following Universal Term Contracts for the option to purchase Aftermarket Vehicle Parts in accordance with Request for Quotation RFQ009852 for a term of approximately two (2) years, expiring February 28, 2021, with the option to renew for one (1)

additional year, as follows:

Genuine Parts Company / Napa Auto Parts, All Items, \$1.00
Automotive Distributors Company, Inc., All Items, \$1.00

SECTION 2. That the expenditure of \$2.00 is hereby authorized from General Budget Reservation BRPO000978 of this ordinance to pay the cost thereof.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.