



Legislation Text

File #: 2799-2018, Version: 1

Background: This ordinance authorizes the Finance and Management Director to establish a purchase order with Rocks Trailer Sales., in the amount of \$6,926.00 for the purchase of a Cargo Trailer per the results of bid RFQ010194. The Cargo Trailer is needed for use by the Recreation and Parks Department for the transportation of tables, chairs and other large items for events. This bid was processed in accordance with the competitive bidding provisions of Columbus City Code. Two bids were received and opened for RFQ010194 on September 13, 2018 as follows:

Rocks Trailer Sales, (CC#: 31-1032688, exp. 7/24/20, MAJ) \$6,926.00
Executive Security Group, (CC#: 33-1214282, exp.10/4/19, MAJ) \$10,198.00

The Finance and Management Department recommends the bid award to Rocks Trailer Sales., as the lowest, most responsive and responsible bidder.

Rocks Trailer Sales Vendor #004623

Fiscal Impact: This ordinance authorizes an appropriation and expenditure of \$6,926.00 from the Special Income Tax Fund with Rocks Trailer Sales, for the purchase of a Cargo Trailer for use by the Recreation and Parks Department. Funding for this acquisition is budgeted within the Special Income Tax Fund for 2018 citywide vehicle acquisitions. The Department of Finance and Management budgeted \$7.0 million in the Special Income Tax Fund for 2018 Citywide Vehicle Acquisitions. In total, \$7.5 million in 2017 and \$6.0 million in 2016 were expended from the Special Income Tax Fund for the purchase of vehicles and associated up-fitting.

..Title

To authorize the Finance and Management Director, on behalf of the Fleet Management Division, to establish a purchase order with Rocks Trailer Sales. Inc. for the purchase of a Cargo Trailer for use by the Recreation and Parks Department; and to authorize the appropriation and expenditure of \$6,926.00 from the Special Income Tax fund. (\$6,926.00)

WHEREAS, the City has a need for a Cargo Trailer for use by the Recreation and Parks Department to transport tables, chairs and other large items for events; and

WHEREAS, the Purchasing Office advertised a formal bid (RFQ010194) on September 13, 2018; and

WHEREAS, the Finance and Management Department recommends a bid award to Rocks Trailer Sales as the overall lowest, most responsive, and responsible bidder; and

WHEREAS, to authorize and appropriation and expenditure within the Special Income Tax fund for this purchase order; and

WHEREAS, it has become necessary in the usual daily operation of the Department of Finance and Management, Fleet Management Division, to authorize the Finance and Management Director to establish a purchase order with Rocks Trailer Sales for the purchase of a Cargo Trailer for use by the Recreation and Parks Department; **NOW, THEREFORE**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director, on behalf of the Fleet Management Division, is hereby authorized to establish a purchase order with Rocks Trailer Sales for the purchase of a Cargo Trailer for use by the Recreation and Parks Department, as follows:

Request for Quotation RFQ010194: Rocks Trailer Sales, \$6,926.00

SECTION 2. That from the unappropriated monies and from all monies estimated to come into said fund from any and all sources and unappropriated for any other purpose during the fiscal year ending December 31, 2018, the sum of \$6,926.00 is appropriated in the Special Income Tax Fund 4430, Sub-Fund 443001 in Object Class 06, per the account codes in the attachment to this ordinance:

See Attached File: Ord 2799-2018 Legislation Template.xls

SECTION 3. That the expenditure of \$6,926.00, or so much thereof as may be necessary in regard to the actions authorized in Sections 1 and 2, be and is hereby authorized and approved from the Special Income Tax Fund 4430, Sub-Fund 443001 in Object Class 06 per the accounting codes in the attachment to the ordinance:

See Attached File: Ord 2799-2018 Legislation Template.xls

SECTION 4. That the monies in the foregoing Sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

SECTION 5. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 6. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 7. That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.