



Legislation Text

File #: 3104-2018, **Version:** 1

Background: The Department of Finance and Management through its Real Estate Management Office contracts with Lease Harbor, LLC to provide real estate and lease database management software support and related services for the administration of the portfolio records of the City's owned real property inventory and real estate lease agreements. The current agreement was authorized by City Council Ordinance No. 2579-2015, and authorized the Director of Finance and Management to enter into an amended service agreement with Lease Harbor, LLC providing for five (5) additional automatically renewing one (1) year terms, each automatic renewal being subject to appropriation of funds by Columbus City Council and certification of funds availability by the City Auditor. This ordinance authorizes the expenditure of up to \$27,000.00, or as much as may be necessary, for the third automatic renewal term of the Lease Harbor, LLC agreement for the period December 15, 2018 to December 14, 2019.

The contract compliance number for Lease Harbor, LLC is 364352999 which expires 9/14/2019.

Fiscal Impact: This ordinance authorizes an expenditure of up to \$27,000 from the 2018 General Fund with Lease Harbor, LLC for real estate property inventory and lease agreement database management services. The Real Estate Management Office planned and budgeted \$27,000 in the General Fund for these services.

To authorize the Director of Finance and Management to expend up to \$27,000.00 from the General Fund for the third automatic renewal term of a service agreement with Lease Harbor, LLC. (\$27,000.00)

WHEREAS, the Department of Finance and Management, through its Real Estate Management Office, contracts with Lease Harbor, LLC for the provision of web-based lease and property inventory database management software, support, and related services for the administration of the City's real property and lease portfolios; and

WHEREAS, Ordinance No. 2579-2015 amended the service agreement with Lease Harbor providing for five (5) additional automatically renewing one (1) year terms with each renewal subject to appropriation of funds by Columbus City Council and certification of funds availability by the City Auditor; and

WHEREAS, the funds for payment of this service agreement are budgeted and are available within the Department of Finance and Management Department, Real Estate Management Office 2018 General Fund Budget; and

WHEREAS, it has become necessary in the usual daily operation of the Department of Finance and Management, Real Estate Management Office, to authorize the expenditure of up to \$27,000 or as much as may be necessary, for the third automatic one (1) year renewal term of the agreement with Lease Harbor, LLC for the period December 15, 2018 to December 14, 2019; **now, therefore:**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Finance and Management be, and hereby is, authorized to expend up to \$27,000.00 for payment of fees for the third automatic renewal term of a service agreement with Lease Harbor, LLC. for the period December 15, 2018 through December 14, 2019.

SECTION 2. That the expenditure of \$27,000, or so much thereof as may be necessary in regard to the action taken in

Section 1, is hereby authorized in the General Fund 1000 in Object Class 03, Communication Other, per the accounting codes in the attachment to this ordinance.

SECTION 3. That the City Auditor is authorized to make any accounting changes necessary to ensure that this expenditure is properly accounted for and recorded accurately on the City's financial records.

SECTION 4. That the funds necessary to carry out the purposes of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.