



## Legislation Text

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**File #:** 0468-2019, **Version:** 1

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**BACKGROUND:** This legislation authorizes the Finance and Management Director to establish a Universal Term Contract (UTC) for the option to purchase the Rental and Maintenance of Portable Toilets from Pro Kleen Industrial Services Inc. This contract will be used primarily by the Department of Recreation and Parks for portable toilet rental and maintenance. The term of the proposed option contract will be approximately two (2) years, expiring 3/31/2021, with the option to renew for two (2) additional one (1) year extensions. The Purchasing Office opened formal bids on January 31, 2019.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ011121). One (1) bid was received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidder as follows:

Pro Kleen Industrial Services Inc. CC# 005355 expires 3/09/2020, All Items, \$1.00  
Total Estimated Annual Expenditure: \$100,000.00, Recreation and Parks

**Emergency Designation:** The Finance and Management Department respectfully requests this legislation to be considered an emergency ordinance because the current contracts expire 3/31/2019.

This company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

**FISCAL IMPACT:** The expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO000978. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase the Rental and Maintenance of Portable Toilets from Pro Kleen Industrial Services Inc; to authorize the expenditure of \$1.00 from General Budget Reservation BRPO000978; and to declare an emergency.

**WHEREAS,** the Rental and Maintenance of Portable Toilets UTC will provide for the portable toilet needs for the City golf courses, parks, and special events throughout the year; and

**WHEREAS,** the Purchasing Office advertised and solicited formal bids on January 31, 2019 and selected the overall lowest, responsive, responsible and best bidder Pro Kleen Industrial Services Inc.; and

**WHEREAS,** an emergency exists in the usual daily operation of the Department of Recreation and Parks in that it is immediately necessary to authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase the Rental and Maintenance of Portable Toilets from Pro Kleen Industrial Services Inc. because the current contracts expire 3/31/2019, thereby preserving the public health, peace, property, safety, and welfare; **now, therefore**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director is hereby authorized to enter into the following contract for the option to purchase the Rental and Maintenance of Portable Toilets in accordance with Request for Quotation RFQ011121 for a term of approximately two (2) years, expiring 3/31/2021, with the option to renew for two (2) additional one (1) year extensions, as follows:

Pro Kleen Industrial Services Inc., All Items, \$1.00

**SECTION 2.** That the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO000978 of this ordinance to pay the cost thereof,

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.