



## Legislation Text

**File #:** 0548-2019, **Version:** 1

**BACKGROUND:** This legislation authorizes the Finance and Management Director to establish a Universal Term Contract (UTC) for the option to purchase Folding Tables, Chairs and Carts with Mity Lite, Inc.. The Department of Recreation and Parks is the primary user. Folding tables, chairs, and carts are used to accommodate furniture needs at recreation centers, meetings, events, and various city locations. The term of the proposed option contract would be approximately two (2) years, expiring March 31, 2021, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on February 7, 2017. In addition, the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO000978.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding Request for Quotation No. RFQ011227. One (1) bid was received.

The Purchasing Office is recommending award to the most responsive, responsible and best bidder as follows:

Mity Lite, Inc., Certification Number: CC010614, expires 2/11/2021, Items 1, 3-12, 14, 16, and 17, \$1.00  
Total Estimated Annual Expenditure: \$40,000.00, Department of Recreation and Parks, the primary user

**Emergency Designation:** The Finance and Management Department respectfully requests this legislation to be considered an emergency ordinance so folding tables, chairs, and carts can be purchased from the company named herein.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

**FISCAL IMPACT:** The expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO000978. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a contract for the option to purchase Folding Tables, Chairs, and Carts with Mity Lite, Inc.; to authorize the expenditure of \$1.00 from General Budget Reservation BRPO000978; and to declare an emergency. (\$1.00).

**WHEREAS,** the Folding Tables, Chairs, and Carts UTC will provide for the purchase of folding tables, chairs, and carts to be used to accommodate furniture needs at recreation centers, meetings, events, and various city locations; and

**WHEREAS,** the Purchasing Office advertised and solicited formal bids on February 7, 2019 and selected the most responsive, responsible and best bidder; and

**WHEREAS,** an emergency exists in the usual daily operation of the Recreation and Parks Department in that it is immediately necessary to authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase Folding Tables, Chairs, and Carts with Mity Lite, Inc., thereby preserving the public health, peace, property, safety, and welfare; **now, therefore**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director is hereby authorized to enter into the following contract for the option to purchase Folding Tables, Chairs, and Carts in accordance with Request for Quotation RFQ011202 for a term of approximately two (2) years, expiring March 31, 2021, with the option to renew for one (1) additional year, as follows:

Mity Lite, Inc., Items 1, 3-12, 14, 16, and 17, \$1.00

**SECTION 2.** That the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO000978 of this ordinance to pay the cost thereof.

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.