



Legislation Text

File #: 0656-2019, **Version:** 1

BACKGROUND: This legislation authorizes the Finance and Management Director to establish two (2) Universal Term Contracts (UTC) for the option to purchase Nursery Stock & Trees with Schichtel's Nursery Inc. and Acorn Farms Inc. The Department of Recreation and Parks are the primary user for nursery stock. Trees, perennials and shrubs are used throughout the City of Columbus. The term of the proposed option contract would be approximately two years, expiring March 31, 2021 with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on February 14, 2019. In addition, the expenditure of \$2.00 is hereby authorized from General Budget Reservation BRPO001107.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ011107). Two (2) bids were received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidders as follows:

Schichtel's Nursery, Inc., CC# 000822 expires 2/6/2021, All Items, \$1.00

Acorn Farms, Inc., CC#004555 expires 1/15/2021, All Items, \$1.00

Total Estimated Annual Expenditure: \$45,000, Department of Recreation and Parks, the primary user

Emergency Designation: The Finance and Management Department respectfully requests this legislation to be considered an emergency measure so that nursery stock is available for purchase this spring.

The companies are not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: The expenditure of \$2.00 is hereby authorized from General Budget Reservation BRPO001107. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into two (2) Universal Term Contracts for the option to purchase Nursery Stock & Trees with Schichtel's Nursery and Acorn Farms; to authorize the expenditure of \$2.00 from General Budget Reservation BRPO001107; and to declare an emergency. (\$2.00).

WHEREAS, the Nursery Stock & Trees UTC will provide for the purchase of trees, shrubs and various other nursery stock used throughout the City's parks and roadways; and

WHEREAS, the Purchasing Office advertised and solicited formal bids on February 14, 2019 and selected the overall lowest, responsive, responsible and best bidders; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Recreation and Parks in that it is necessary to authorize the Finance and Management Director to immediately enter into two (2) Universal Term Contracts with Schichtel's Nursery and Acorn Farms for the option to purchase Nursery Stock & Trees, thereby preserving the public health, peace, property, safety, and welfare; **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to enter into the following contract for the option to purchase Nursery Stock & Trees in accordance with Request for Quotation RFQ011107 for a term of approximately two years, expiring March 31, 2021, with the option to renew for one (1) additional year, as follows:

Schichtel's Nursery Inc., All Items,\$1.00

Acorn Farms Inc., All Items, \$1.00

SECTION 2. That the expenditure of \$2.00 is hereby authorized from General Budget Reservation BRPO001107 of this ordinance to pay the cost thereof.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.