



# City of Columbus

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

## Legislation Text

---

**File #:** 0696-2019, **Version:** 1

---

**BACKGROUND:** This legislation authorizes the Finance and Management Director to establish two (2) Universal Term Contracts (UTCs) for the option to purchase Office Chairs with Continental Office Furniture and King Business Interiors. Office chairs are used by all City agencies to meet the needs and comfort of personnel in various work environments. The term of the proposed option contract would be approximately two (2) years, expiring April 30, 2021, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on January 24, 2019. In addition, the expenditure of \$2.00 is hereby authorized from General Budget Reservation BRPO001107.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ011103). Two (2) bids were received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidders as follows:

Continental Office Furniture, CC# CC13238-102725 expires 1/31/2020, Items 3, 4 (9 to 5 Seating); 7, 8 (Hon); 9 (Allseating); 10, 11 (Herman Miller); 12, and 13 (SitOnIt), \$1.00

King Business Interiors, Inc., CC# WBE005688 expires 2/28/2021, Items 1, 2 (Groupe LaCasse/United Chair); 5 and 6 (Global), \$1.00

**Total Estimated Annual Expenditure:** \$300,000.00, All City Agencies

**Emergency Designation:** The Finance and Management Department respectfully requests this legislation to be considered an emergency ordinance so that office furniture may be replaced as soon as practical.

These companies are not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

**FISCAL IMPACT:** The expenditure of \$2.00 is hereby authorized from General Budget Reservation BRPO001107. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into two (2) Universal Term Contracts for the option to purchase Office Chairs with Continental Office Furniture and King Business Interiors, Inc.; to authorize the expenditure of \$2.00 from General Budget Reservation BRPO001107; and to declare an emergency. (\$2.00).

**WHEREAS,** the Office Chairs UTC will provide for the purchase of office chairs and seating to meet the needs and comfort of personnel in various work environments, and

**WHEREAS,** the Purchasing Office advertised and solicited formal bids on January 24, 2019 and selected the overall lowest, responsive, responsible and best bidders; and

**WHEREAS,** an emergency exists in the usual daily operation of the various city agencies in that it is immediately necessary to authorize the Finance and Management Director to enter into two (2) Universal Term Contracts for the option to purchase Office Chairs so that office furniture may be replaced as soon as practical, thereby preserving the

public health, peace, property, safety, and welfare; **now, therefore**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director is hereby authorized to enter into the following contracts for the option to purchase Office Chairs in accordance with Request for Quotation RFQ011103 for a term of approximately two (2) years, expiring April 30, 2021, with the option to renew for one (1) additional year, as follows:

Continental Office Furniture, Items 3, 4 (9 to 5 Seating); 7, 8 (Hon); 9 (Allseating); 10, 11 (Herman Miller); 12 and 13 (SitOnIt), \$1.00

King Business Interiors, Inc., Items 1, 2 (Groupe LaCasse/United Chair); 5 and 6 (Global), \$1.00

**SECTION 2.** That the expenditure of \$2.00 is hereby authorized from General Budget Reservation BRPO001107 of this ordinance to pay the cost thereof.

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.