



Legislation Text

File #: 1433-2019, **Version:** 1

BACKGROUND: Columbus Public Health (CPH) is hosting three farmers' markets in 2019. The markets in 2019 will be held on July 25th, August 1st and August 8th at Columbus Public Health's facility. This ordinance establishes an imprest petty cash operating fund in the amount of \$7,500.00 for the three markets, with a breakdown of \$2,500.00 for each market, for the reimbursement to farmers who accept the Electronic Benefit Transfer (EBT) services for market customers using Supplemental Nutrition Assistance Program (SNAP) and the Veggie SNAPs Farmers Market Nutrition Incentive program tokens as payment during the markets.

At each market, the CPH Healthy Food Access Program staff will swipe customer Ohio Directions cards and provide one token for each \$1.00 in SNAP benefits they redeem plus a matching Veggie SNAPs token for each \$1.00 in SNAP benefits redeemed up to a maximum of \$10.00 per EBT transaction. Customers will shop at the markets, using the tokens provided. At the end of each market, the CPH Healthy Food Access Program staff will reimburse the farmers \$1.00 for each SNAP token received and \$1.00 for each Veggie SNAPs token they have accepted as payment during the market. To facilitate this, a cash box of \$2,500.00 will be required at each of the three farmer's markets. After the market, reimbursement will be submitted immediately. Columbus Public Health will be reimbursed the next day for the SNAP benefits redeemed and will be reimbursed 2-4 weeks after each market for the Veggie SNAPs.

Fiscal Impact: To provide the sum of \$7,500.00 to create an imprest petty cash fund for the three farmers' markets held at the Columbus Public Health facility. At the conclusion of the markets, remaining cash is deposited back into the City fund and all disbursed cash is reimbursed and deposited. There is zero net cost to the City to provide the petty cash fund.

To authorize the establishment of an imprest petty cash operating fund for the Columbus Public Health farmers' markets to be held this summer; to authorize a transfer within the operating fund; and to authorize the expenditure of \$7,500.00 total at \$2,500.00 per market. (\$7,500.00)

WHEREAS, Columbus Public Health will host three farmer's markets at the Columbus Public Health facility; and

WHEREAS, it has become necessary to establish an imprest petty cash fund for the reimbursement to farmers for the SNAP and Veggie SNAPs programs; and

WHEREAS, funding for the imprest petty cash fund will come from the Columbus Public Health Operating Fund Budget; Now, therefore,

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF COLUMBUS

SECTION 1. That the imprest petty cash fund for Columbus Public Health is hereby established in the amount of \$7,500.00.

SECTION 2. That the City Auditor shall transfer appropriations from object level 01 to object level 05 - Other

Expenditures, according to the attachment to this ordinance.

SECTION 3. That the City Auditor shall upon receipt of a voucher approved by the Health Commissioner of Columbus Public Health provide the sum of \$7,500.00, which is hereby authorized for expenditure from the Columbus Public Health Operating Fund budget.

SECTION 4. That the imprest petty cash fund, as established by \$7,500.00 shall be operated by the Columbus Public Health Healthy Food Access Staff, who shall keep an accurate accounting of such monies.

SECTION 5. That the Columbus Public Health Healthy Food Access Staff will submit reimbursement from the SNAP and Veggie SNAPs programs that same day of the farmer's markets.

SECTION 6. That the auditor has the authority to establish such accounting codes as necessary in order to carry out the purpose of this ordinance.

SECTION 7. That this ordinance shall take effect and be in force from and after the earliest period provided by law.