



Legislation Text

File #: 1678-2019, **Version:** 1

BACKGROUND: This legislation authorizes the Finance and Management Director to renew an existing Universal Term Contract (UTC) for the option to obtain Remanufactured Toner Cartridges and Printer Maintenance with US Laser, LLC. This contract provides Ink and Toner Cartridges and Printer Maintenance for all City agencies.

The contract, PO095425 was established in accordance with Request for Quotation RFQ006350 and authorized under Ordinance Number 3061-2017 and will expire September 30, 2019. In accordance with the bid specifications, the City and US Laser LLC can renew the contract for an additional one year term subject to mutual agreement.

EMERGENCY DESIGNATION: The Finance and Management Department respectfully requests this legislation be considered an emergency measure to insure there is no interruption of goods/services provided.

FISCAL IMPACT: No funding is required to renew the option contract. All City agencies must set aside their own funding for their estimated expenditures.

To authorize the Finance and Management Director to renew an existing Universal Term Contract for the option to purchase Remanufactured Toner Cartridges and Printer Maintenance with US Laser, LLC; and to declare an emergency.

WHEREAS, the Purchasing Office entered into a Universal Term Contract for Remanufactured Toner Cartridges and Printer Maintenance for use by all City agencies; and

WHEREAS, this contract was entered into in accordance with Chapter 329 of the Columbus City Code, pursuant to solicitation RFQ006350 with Us Laser LLC deemed the lowest, most responsive, responsible, and best bidder. In accordance with the bid specifications, the City and US Laser LLC, Inc. can renew the contract for an additional one year period, subject to mutual agreement and approval of proper City authorities; and,

WHEREAS, an emergency exists in the usual daily operation of the Department of Finance and Management, on behalf of various city agencies, in that it is immediately necessary to authorize the Director to renew a Universal Term Contract with US Laser, LLC for the option to purchase Remanufactured Toner Cartridges and Printer Maintenance, thereby preserving the public health, peace, property, safety, and welfare; **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to renew the option contract with US Laser, LLC, PO095425, for a period of one year, from September 30, 2019 to and including September 30, 2020.

SECTION 2. That this extension is in accordance with relevant provisions of Chapter 329 of the Columbus City Code.

SECTION 3. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.