Background: This ordinance authorizes the Finance and Management Director to associate all General Budget reservations resulting from this ordinance with the appropriate Universal Term Contract for HD Specialty Parts, on behalf of the Fleet Management Division, for heavy duty engine repair service of City vehicles. Purchase orders will be issued as needed from a Universal Term Contract previously established by the Purchasing Office.

Esec Corporation- EIN# 34-1285858, Vendor# 006602 - PA002480 - HD Specialty Pts exp. 9/30/2019

During 2019, the Fleet Management Division is budgeted to spend $1.4 million for services to keep the City's fleet of approximately 6,000 vehicles in operation. Fleet Management processes over 40,000 work orders annually for all City vehicles and equipment.

Fiscal Impact: This ordinance authorizes an expenditure of $140,000 from the Fleet Management Operating Fund from a previously established Universal Term Contract for heavy duty engine repair services related to City vehicles. In 2018, the Fleet Management Division expended $264,000 for heavy duty engine repair service. In 2017, $149,698 was expended.

Emergency action is requested to ensure that purchase orders can be established in a timely manner to ensure uninterrupted auto body repair services, thereby keeping vehicles in operation.

To authorize the Director of Finance and Management to associate all General Budget reservations resulting from this ordinance with the appropriate Universal Term Contract Purchase Agreement and to establish related purchase orders for heavy duty engine repair services for the Fleet Management Division per the terms and conditions of the previously established Universal Term Contract; to authorize the expenditure of $140,000.00 from the Fleet Management Operating Fund; and to declare an emergency. ($140,000.00)

WHEREAS, a Universal Term Contract (UTC) has been established through the formal competitive bidding process of the Purchasing Office for HD Specialty Pts repair services; and

WHEREAS, the Finance and Management Department, Fleet Management Division, has a need to purchase heavy duty engine repair services for motorized vehicles operated by the City; and

WHEREAS, it is necessary to authorize the expenditure of $140,000.00 from the Fleet Management Operating Fund; and

WHEREAS, an emergency exists in the usual daily operation of the Finance and Management Department, Fleet Management Division, in that it is immediately necessary to authorize the Director of Finance and Management to issue various purchase orders for heavy duty engine repair services, allowing for timely maintenance, repair, and general upkeep of approximately 6,000 City vehicles, thereby preserving the public health, peace, property, safety, and welfare; **NOW, THEREFORE**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to associate all General Budget reservations resulting from this ordinance with the appropriate Universal Term Contract Purchase Agreement, and to establish related purchase orders for heavy duty engine repair services for the Fleet Management Division per the terms

and conditions of previously established Universal Term Contracts, the current vendor is as follows:

HD Specialty Pts - Esec Corporation - EIN# 34-1285858, Vendor# 006602 - PA002480 -exp. 9/30/2019

SECTION 2. That the expenditure of $140,000.00, or so much thereof as may be necessary in regard to the action authorized in Section 1, is hereby authorized in Fund 5200 Fleet Management Operating Fund in object class 03 per the accounting codes in the attachment to this ordinance.

See Attached File: Ord 1794-2019 Legislation Template.xls

SECTION 3. That the Finance and Management Director is hereby authorized to issue purchase orders and establish contracts for services with the vendor on behalf of the Fleet Management Division to ensure no disruptions to operations and to establish Auditor's Certificates for the same.

SECTION 4. That the monies in the foregoing Sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

SECTION 5. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 6. That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared an emergency measure and shall take effect and be enforced from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.

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