



Legislation Text

File #: 1824-2019, **Version:** 1

1. BACKGROUND

The purpose of this ordinance is to authorize the Director of Finance and Management to enter into a purchase order with Bobcat Enterprises Inc., in order to purchase one Skidsteer Loader, hauling trailer, and accessories for the Department of Public Service, Division of Refuse Collection. This purchase will assist the Division with expediting bulk pick-up of large items and with the clean-up of illegal dumping sites that are not easily accessible for knuckle-boom trucks.

The Purchasing Office advertised a competitive bid in accordance with Section 329.06 (RFQ012555). One vendor submitted a bid that was received and opened on June 20, 2019. Bobcat Enterprises was the lowest, responsive, responsible, and best bid received. Therefore, the award will be made to Bobcat Enterprises in the amount of \$41,893.80.

2. CONTRACT COMPLIANCE INFORMATION

The contract compliance number for Bobcat Enterprises is CC004399 and expires 06/21/2020.

3. FISCAL IMPACT

Funds for this purchase are available in the Refuse Bond Fund, Fund 7703, Project P520001-100000. An amendment to the 2019 Capital Improvement Budget is necessary to establish budget authority for the proper project.

4. EMERGENCY DESIGNATION

Emergency action is requested to expedite delivery of the Skidsteer Loader, accessories, and hauling trailer for immediate use.

To amend the 2019 Capital Improvement Budget; to authorize the Director of Finance and Management to enter into a purchase order with Bobcat Enterprises, Inc., for purchase of one Skidsteer Loader, accessories, and hauling trailer for the Division of Refuse Collection; to authorize the expenditure of up to \$41,893.80 from the Refuse Bond Fund; and to declare an emergency. (\$41,893.80)

WHEREAS, the Purchasing Office opened an informal bid on June 20, 2019, for one Skidsteer Loader, accessories, and hauling trailer for the Division of Refuse Collection; and

WHEREAS, the Division of Refuse Collection recommends an award to be made to the lowest, responsive, responsible, and best bidder, Bobcat Enterprises, Inc.; and

WHEREAS, it is necessary to amend the 2019 Capital Improvement Budget to establish budget authority in the proper project; and

WHEREAS, a purchase order will be issued by the Department of Finance and Management in accordance with the terms, conditions and specifications of RFQ012555 on file in the Purchasing Office; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Public Service, Division of Refuse Collection, in that it is immediately necessary to authorize the Director of Finance and Management to establish a purchase order to purchase the equipment advertised on RFQ012555 to expedite delivery of the equipment for immediate use, thereby preserving the public health, peace, property, safety and welfare; **now, therefore:**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the 2019 Capital Improvements Budget authorized by ordinance 1326-2019 be amended as follows to establish sufficient authority for this project:

Fund / Project / Project Name / Current / Change / C.I.B. as Amended

7703 / P520001-100000 / 59-02 Mechanized Collection Equipment (Voted Carryover) / \$2,134,702.00 / (\$41,894.00) / \$2,092,808.00

7703 / P520001-100017 / Mechanized Collection Equipment - Refuse Skidsteer (Voted Carryover) / \$0.00 / 41,894.00 / \$41,894.00

SECTION 2. That the Director of Finance and Management be and is hereby authorized to establish a purchase order with Bobcat Enterprises, Inc., for one Skidsteer Loader, accessories, and hauling trailer, for the Division of Refuse Collection in accordance with specifications on file in the Purchasing Office.

SECTION 3. That the expenditure of \$41,893.80, or so much thereof as may be needed, is hereby authorized in Fund 7703 (Refuse Bond Fund), Dept-Div 5902 (Refuse Collection), Project P520001-100017 (Mechanized Collection Equipment - Refuse Skidsteer), in Object Class 06 (Capital Outlay) per the accounting codes in the attachment to this ordinance.

SECTION 4. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 6. That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

SECTION 7. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor or ten days after passage if the Mayor neither approves nor vetoes the same.