



## Legislation Text

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**File #:** 1885-2019, **Version:** 1

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This ordinance is to authorize the City Auditor to increase the amount available on previously established auditor's certificates for professional architectural, engineering, and construction management services in conjunction with park, trail, and facility capital improvement projects managed by the Division of Design and Construction of the Recreation and Parks Department by \$275,000.00. This ordinance will also authorize the Director of Recreation and Parks to modify an existing contract with OHM Advisors for staff augmentation. The original contract was \$75,000.00 and will be modified by \$358,610.00 for a new contract total of \$433,610.00.

**Background:** Ordinance 2453-2018 originally established an ACPO for the future award of contracts for Architectural, Engineering, and Construction Management Services. With the recent vacancies experienced by the Department, the need to augment staff has increased from what was originally anticipated. Contracts will continue to be awarded to Consultants that have been pre-qualified as previously authorized in Ordinance 2453-2018. Services that will be provided by this requested increase include:

- Professional Architectural/Engineering Services
- Construction Management and Inspection Services

PO174779, in the amount of \$75,000.00 was established in early June 2019 with OHM Advisors for staff augmentation services after a project manager's resignation. This contract was authorized per the terms of 2453-2018. Two more project managers vacated their positions soon after this contract was established. Three of the four positions that manage projects for the Department are currently vacant, creating an urgent need for more staff augmentation in order to keep many projects on course. This ordinance will authorize the modification of PO174779 by \$358,610.00 for a total new contract total of \$433,610.00. This modification will be funded by the auditor's certificates established by Ordinance 2453-2018 and this ordinance, keeping existing projects on course for the remainder of the year. CTL Engineering is also participating in the staff augmentation services as a sub-consultant to OHM Advisors.

**Vendor Bid/Proposal Submissions for staff augmentation services were as follows:**

<u>Company</u>	<u>Status</u>
OHM Advisors (MAJ)/ CTL Engineering (MBE)	
Arcadis	(MAJ)
Abbot Studios	(MAJ)
BBCO Design	(MBE)

**Bid Submissions:** RFP's were sent to the list of our pre-qualified consultants on May 14, 2019 and received by the Recreation and Parks Department on May 20, 2019.

**Principal Parties:**

OHM Advisors  
580 N. Fourth Street  
Columbus, Ohio 43215  
Tony Slanec, 614-474-1109  
CCN: CC-007505  
January 2, 2020

**Emergency Justification:** An emergency is being requested in order to allow the funds to be available for unanticipated and/or emergency service needs as soon as possible. With the recent vacancies experienced by the Department, the need to augment staff has increased from what was originally anticipated in order to keep existing projects moving forward.

**Benefits to the Public:** Having this funding in place for unanticipated needs as they arise will benefit the community by helping to ensure that parks, trails, and facilities remain accessible, safe, updated, and user friendly.

**Community Input/Issues:** Community input has not been obtained on this legislation because it is being mainly used of unanticipated and/or emergency needs. However, community input will be sought as appropriate for any work that results from contracts awarded through this ACPO.

**Area(s) Affected:** City wide

**Master Plan Relation:** This project will support the mission of the Recreation and Parks Master Plan by helping to ensure that the parks, trails, and facilities remain accessible, safe, updated, and user friendly.

**Fiscal Impact:** \$275,000.00 is budgeted and available in the Recreation and Parks Voted Bond Fund 7702 to meet the financial obligations of these various expenditures.

To authorize the Director of the Recreation and Parks Department to modify the contract with OHM Advisors; to authorize the City Auditor to increase the amount available on established auditor's certificates for professional services in conjunction with capital improvement projects managed by the Division of Design and Construction by \$275,000.00; to authorize the transfer \$275,000.00 between projects within the Recreation and Parks Bond Fund; to amend 2019 Capital Improvements Budget Ordinance 1326-2019; to authorize the expenditure of \$275,000.00 from the Recreation and Parks Voted Bond Fund; and to declare an emergency. (\$275,000.00)

**WHEREAS**, the Director of Recreation and Parks desires to modify the contract with OHM Advisors by \$358,610.00 for a new contract total of \$433,610.00 for additional staff augmentation services; and

**WHEREAS**, it is necessary to authorize the City Auditor to increase the amount available on the auditor's certificate authorized by 2453-2018 for professional architectural, engineering, and construction management services in conjunction with park, trail, and facility capital improvement projects managed by the Division of Design and Construction of the Recreation and Parks Department by \$275,000.00; and

**WHEREAS**, it is necessary to authorize the transfer of \$275,000.00 or so much thereof as may be needed, is hereby authorized between projects within the Recreation and Parks Bond Fund 7702; and

**WHEREAS**, it is necessary to authorize that the 2019 Capital Improvements Budget Ordinance 1326-2019 be amended in order to provide sufficient budget authority for this legislation and future projects; and

**WHEREAS**, it is necessary to authorize the expenditure of \$275,000.00 from the Recreation and Parks Voted Bond Fund 7702; and

**WHEREAS**, an emergency exists in the usual daily operation of the Recreation and Parks Department in that it is immediately necessary to increase the established Auditors Certificate in order to allow the funds to be available for unanticipated and/or emergency service needs as soon as possible, thereby preserving the public health, safety and welfare; **NOW, THEREFORE**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of Recreation and Parks is authorized to modify a contract with OHM Advisors by \$358,610.00 for a new contract total of \$433,610.00 for additional staff augmentation services.

**SECTION 2.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 3.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 4.** That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

**SECTION 5.** That the transfer of \$275,000.00 or so much thereof as may be needed, is hereby authorized between projects within the Recreation and Parks Bond Fund 7702 per the account codes in the attachment to this ordinance.

**SECTION 6.** That the 2019 Capital Improvements Budget Ordinance 1326-2019 is hereby amended as follows in order to provide sufficient budget authority for this ordinance and future projects.

**Fund / Project / Project Name / Current / Change / Amended**

Fund 7702; P510122-100000; HVAC Improvements (Voted Carryover) / \$847,904 / (\$257,553) / \$590,371

Fund 7702; P510905-100000; Clean Ohio - Alum Creek North Tributary Grant Match (Voted Carryover) \$12,047 / (\$12,047) / \$0

Fund 7702; P510910-100000; NRPA - Carriage Place Nature Playground - Grant Match (Voted Carryover) / \$5,400 / (\$5,400) / \$0

Fund 7702; P510071-100000; General Design & Construction Management Services (Voted Carryover) / \$0 / \$275,000 / \$275,000

**SECTION 7.** That for the purpose stated in Section 1, the expenditure of \$275,000.00 or so much thereof as may be necessary to pay the cost thereof, be and is hereby authorized from the Recreation and Parks Voted Bond Fund 7702 in object class 06 Capital Outlay per the accounting codes in the attachments to this ordinance.

**SECTION 8.** That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or 10 days after passage if the Mayor neither approves nor vetoes the same.