



## Legislation Text

**File #:** 2513-2019, **Version:** 1

**BACKGROUND:** This legislation authorizes the Finance and Management Director to establish a Universal Term Contract (UTC) for the option to purchase Forestry and Garden Supplies with A.M. Leonard, Inc. The Department of Recreation and Parks is the primary user for Forestry and Garden hand tools. Forestry hand tools are used to assist arborist and various Parks staff with garden maintenance supplies. The term of the proposed option contract would be approximately two (2) years, expiring September 30, 2021, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on September 5, 2019. In addition, the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001107.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ013090). One (1) bid was received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidder as follows:

A.M. Leonard, Inc CC# 004143 expires 10/8/2021; All Items, \$1.00

Total Estimated Annual Expenditure: \$40,000.00, Department of Recreation and Parks, the primary user

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

**FISCAL IMPACT:** The expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001107. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase Forestry and Garden Supplies with A.M. Leonard, and to authorize the expenditure of \$1.00 from General Budget Reservation BRPO001107. (\$1.00).

**WHEREAS,** the Forestry and Garden Supplies UTC will provide for the purchase of non-motorized garden hand tools and landscaping items such as stakes, barriers, rakes and digging tools, and

**WHEREAS,** the Purchasing Office advertised and solicited formal bids on September 5, 2019 and selected the overall lowest, responsive, responsible and best bidder, and

**WHEREAS,** it has become necessary in the daily operation of the Department of Recreation and Parks to authorize the Director of Finance and Management to enter into a Universal Term Contract for the option to purchase Forestry and Garden Supplies; **now, therefore**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director is hereby authorized to enter into the following Universal Term Contract for the option to purchase Forestry and Garden Supplies in accordance with Request for Quotation RFQ013090 for a term of approximately two (2) years, expiring September 30, 2021, with the option to renew for one (1)

additional year, as follows:

A.M. Leonard Inc., All Items, \$1.00

**SECTION 2.** That the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001107 of this ordinance to pay the cost thereof.

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That this ordinance shall take effect and be in force from and after the earliest period allowed by law.