



Legislation Text

File #: 2661-2019, **Version:** 1

BACKGROUND: This legislation authorizes the Finance and Management Director to transfer funds within the general permanent improvement fund from the unallocated portion to the Human Resources Equipment project to provide funding to purchase 234 replacement chairs of varying types for the training rooms in the Citywide Training and Development Office. Four sled base chair carts will be purchased as well. Current chairs in the training rooms are in poor condition due to constant use over a multi-year period and they need to be replaced.

This project was competitively bid by the Purchasing Office via RFQ RFQ013643. There were responses from three bidders; D.J. Bradley Company Inc. dba The Bradley Company, was the lowest, responsible, and best bidder.

The Finance and Management Department recommended general permanent improvement funds be used for these purchases.

This legislation also authorizes the Director of Finance and Management, on behalf of the Human Resources Department, to establish a purchase order with D.J. Bradley Company Inc. dba The Bradley Company and further authorizes the expenditure of \$23,964.00 to replace the chairs in the Citywide Training and Development training rooms.

Contract Compliance: D.J. Bradley Company Inc. dba The Bradley Company; CC#005066; Expires 1/9/2020.

FISCAL IMPACT: Funds totaling \$23,964.00 are budgeted within the general permanent improvement fund unallocated project and are available to transfer to project P460004-100000 Human Resources Equipment for this purpose. This ordinance also amends the 2019 Capital Improvement Budget (CIB) and transfers funds within the General Permanent Improvement budget for this purchase.

Emergency Designation: Emergency action is requested as funds are needed immediately to purchase replacement chairs for the Citywide Training and Development Office, located at 1111 E. Broad Street, with minimal disruption to work processes.

To amend the 2019 Capital Improvement Budget; to authorize the appropriation and transfer of funds within the General Permanent Improvement Fund; to authorize the Director of Finance and Management, on behalf of the Human Resources Department, to purchase replacement chairs of varying types for the training rooms in the Citywide Training and Development Office as well as chair carts for D.J. Bradley Company Inc. dba The Bradley company; to authorize the expenditure of \$23,964.00 from the General Permanent Improvement Fund; and to declare an emergency. (\$23,964.00)

WHEREAS, it is necessary to amend the 2019 Capital Improvement Budget and to authorize the appropriation and transfer of funds within the General Permanent Improvement Fund; and,

WHEREAS, there is a need to purchase 234 replacement chairs of varying types for the training rooms in the Citywide Training and Development Office as well as four sled base chair carts; and,

WHEREAS, RFQ013643 was competitively bid by the Purchasing Division and resulted in responses from three

bidders; where DJ Bradley Company Inc. dba The Bradley Company was the lowest, responsible, and best bidder

WHEREAS, an emergency exists in the usual daily operation of the Department of Human Resources, in that it is immediately necessary to authorize the Director of Finance and Management, on behalf of the Human Resources Director to purchase replacement chairs and chair carts for the Citywide Training and Development Office from DJ Bradley Company Inc. dba The Bradley Company for the immediate preservation of the public health, peace, property, safety, and welfare; **now, therefore:**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the 2019 Capital Improvement Budget be amended in Fund 7748 as follows:

Project Number	Project Name	Funding	Current CIB	Amendment	Revised CIB
P748999-100000	Unallocated	GPIF Carryover	\$781,695	(\$23,606)	\$758,089
P460004-100000	Human Resources Equipment	GPIF Carryover	\$359	\$23,606	\$23,965

SECTION 2. That the appropriation and transfer of \$ \$23,605.87, or so much thereof as may be needed, is hereby authorized between projects within the General Permanent Improvement Fund 7748 per the account codes in the attachment to this ordinance.

SECTION 3. That the Director of the Finance and Management on behalf of the Human Resources Department, is authorized to purchase replacement chairs and chair carts for the Citywide Training and Development Office from DJ Bradley & Co.

SECTION 4. That the expenditure of \$23,964.00, or so much thereof as may be necessary, be and is hereby authorized from the General Permanent Improvement Fund, per the accounting codes in the attachment to this ordinance.

SECTION 5. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 6. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 7. That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

SECTION 8. That for the reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.