



Legislation Text

File #: 2837-2019, **Version:** 1

Background: This ordinance authorizes the Finance and Management Director to establish purchase orders for overhead door maintenance services for facilities under the purview of the Facilities Management Division. The purchase orders for overhead door maintenance services will be issued from a Universal Term Contract (UTC) previously established by the City of Columbus Purchasing Office. It should be noted that a portion of these proceeds will be used to fund a complete overhead door replacement at Columbus Public Health, located at 240 Parsons Avenue.

McKee Door Sales vendor no. 31-0938547

PA003387 - Overhead Door Maintenance - expires July 30, 2020.

Fiscal Impact: This legislation authorizes an expenditure \$70,160.50 from the General Fund with McKee Door Sales for overhead door maintenance services. This ordinance also authorizes the expenditure of \$45,023.00 from the Construction Management Capital Improvement Fund for the replacement of the overhead door at the Health Department, 240 Parsons Avenue. The Facilities Management Division budgeted \$75,000.00 in the 2019 General Fund Budget. In 2018, the Facilities Management Division expended \$41,338.00 in from the General Fund for these services.

Emergency action is requested to ensure that overhead door services at various City facilities can continue without interruption.

To amend the 2019 Capital Improvement Budget; to authorize the transfer of funds between projects within the Construction Management Capital Improvement Fund; to authorize the Finance and Management Director to establish purchase orders from an existing Universal Term Contract with McKee Door Sales for overhead door maintenance; to authorize the expenditure of \$70,160.50 from the General Fund; to authorize the expenditure of \$45,023.00 from the Construction Management Improvement Fund; and to declare an emergency. (\$115,183.50)

WHEREAS, it is necessary to amend the 2019 Capital Improvement Budget and authorize the transfer of funds between projects within the Construction Management Capital Improvement; and

WHEREAS, the Purchasing Office has awarded a Universal Term Contract Purchase Agreement (PA003387, expires July 30, 2020) for overhead door maintenance; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Finance and Management in that it is necessary to authorize the Director of Finance and Management, on behalf of the Facilities Management Division, to establish purchase orders for overhead door maintenance services for the Facilities Management Division from an existing Universal Term Contract to ensure that overhead door maintenance services can continue uninterrupted; **now, therefore:**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the 2019 Capital Improvement Budget be amended in Fund 7733 as follows:

Project Name: City Hall Plaza East Renovations | Project ID Number: 570036-100000 | Current Authority: \$ \$1,357,000

| Revised Authority: \$1,311,977 | Difference: (\$45,023)

Project Name: Facility Renovations - Various | Project ID Number: 570030-100120 | Current Authority: \$2,346,923 | Revised Authority: \$2,391,946 | Difference: \$45,023

SECTION 2. That the Finance and Management Director, on behalf of the Facilities Management Division, is hereby authorized to establish purchase orders from an established Universal Term Contract for overhead door maintenance services for facilities under the purview of the Facilities Management Division, as follows:

McKee Door Sales
Contract Compliance No. 31-0938547
Expiration date: March 19, 2020
\$115,183.50

SECTION 3. That the transfer of \$45,023.00, or so much that may be needed is hereby authorized within Fund 7733, Construction Management Capital Improvement Fund in Object Class 06 - Capital Outlay, per the accounting codes in the attachment to this ordinance.

SECTION 4. That the expenditure of \$70,160.50, or so much thereof that may be necessary in regards to the action authorized in SECTION 2, is hereby authorized in the General Fund 1000, Sub Fund 100010 in Object Class 03 - Contractual Services, per the accounting codes in the attachment to this ordinance.

SECTION 5. That the expenditure of \$45,023.00, or so much thereof that may be necessary in regards to the action authorized in SECTION 2, is hereby authorized in the Construction Management Capital Improvement Fund 7733 in Object Class 06 - Capital Outlay, per the accounting codes in the attachment to this ordinance

SECTION 6. That the monies in the foregoing Sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

SECTION 7. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 8. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 9. That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared an emergency measure and shall take effect and be enforced from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.