1. **BACKGROUND:** This legislation authorizes the Director of Public Utilities to enter into a professional engineering services agreement with Burgess & Niple, Inc. for the Department of Public Utilities, Division of Sewerage and Drainage/Treatment Engineering Section's General Engineering Consultant Services #4 Project, CIP 650260-100300. This project pertains to General Engineering Consultant Services for tasks that include, but are not limited to, investigations, inspections, and evaluations of existing conditions, surveying, preparation of engineering and architectural drawings, documents/drawings for permit approval, specifications and bid documents, preparation of record plan drawings for small projects, and technical assistance in the preparation of Facilities/Equipment Maintenance (FEM) documents.

   Planning Area: 99 (Citywide)

2. **PROCUREMENT:** The Division advertised for a Request for Proposals (RFP's) for the subject services on the City's Vendor Services website and the Bonfire website in accordance with the overall provisions of Section 329 of the Columbus City Code. The Division of Sewerage and Drainage received four (4) proposals on October 4, 2019 from the following companies:

Name	C.C. No. | Exp. Date | Vendor# | City / State | Status
Burgess & Niple, Inc.	31-0885550 | 02/6/20 | 004425 | Columbus, OH | MAJ
Andover Associates, Ltd.	51-0556580 | 07/31/20 | 008980 | Columbus, OH | FBE
Hatch	13-6094431 | 05/21/20 | 025646 | Pittsburgh, PA | MAJ
CHA Consulting, Inc.	16-0966259 | 04/25/21 | 000802 | Albany, NY | MAJ

   The proposals were reviewed and evaluated by the Proposal Evaluation Committee and determined that the proposal that met or exceeded the qualifications as stated in the RFP was Burgess & Niple, Inc.

3. **Project Timeline:** The professional services shall be funded by incremental appropriation, through the use of approximately annual modifications. There are three (3) planned modifications to this project, November 2020, November 2021, and November 2022.

4. **CONTRACT COMPLIANCE NO.:** 31-0885550 | MAJ | EXP 2/6/2020 | Vendor # 004425

5. **Emergency Designation:** Emergency designation **is not** requested.

6. **ECONOMIC IMPACT:**. The performance of this project's activities to provide engineering and technical services for CIPs and FEMs at DPU facilities will help them maintain peak operational performance. If left unperformed, the required work could become larger and more expensive that could produce a major impact to the budget. No community outreach is considered for this project.

7. **FISCAL IMPACT:** This ordinance authorizes the transfer within and the expenditure of up to $425,000.00 from the Sanitary Sewer General Obligation (G.O.) Bond Fund 6109

To authorize the Director of Public Utilities to enter into a professional engineering services agreement with Burgess &

Niple, Inc. for the DPU General Engineering Consultant Services #4 Project; to authorize the expenditure of up to $425,000.00 from the Sanitary Sewer General Obligation (G.O.) Bond Fund. ($425,000.00)

WHEREAS, Requests for Proposals were opened on October 4, 2019 pursuant to the overall requirements within Columbus City Code 329 and Burgess & Niple was selected based upon the City's Request for Proposal evaluation process; and

WHEREAS, it is necessary to authorize the Director of Public Utilities to enter into a professional engineering services agreement with Burgess & Niple, Inc. for the DPU General Engineering Consultant Services #4 Project, CIP 650260-100300; and

WHEREAS, it is necessary to authorize the expenditure of $425,000.00 from the Sanitary Sewer General Obligation Bond Fund 6109; and

WHEREAS, the work for this project will provide technical engineering assistance to the Department of Public Utilities, Division of Sewerage and Drainage, Technical Engineering Section; and

WHEREAS, it has become necessary in the usual daily operation of the Department of Public Utilities, Division of Sewerage and Drainage, to authorize the Director of Public Utilities to enter into a professional engineering services agreement with Burgess & Niple, Inc. for the DPU General Engineering Consultant Services #4 Project, CIP 650260-100300 for the preservation of the public health, peace, property, safety and welfare; **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Public Utilities is hereby authorized to enter into a professional engineering services agreement with Burgess & Niple, Inc., 5085 Reed Road, Columbus, Ohio 43220, for General Engineering Consultant Services #4 Project, CIP 650260-100300 in accordance with the terms and conditions as shown in the agreement on file in the office of the Division of Sewerage and Drainage.

SECTION 2. That an expenditure of $425,000.00 or so much thereof as may be needed, is hereby authorized per the accounting codes in the attachment to this ordinance.

SECTION 3. That the said firm, Burgess & Niple, Inc., shall perform the work to the satisfaction of the Director of Public Utilities and the Administrator of the Division of Sewerage and Drainage.

SECTION 4. That the City Auditor is hereby authorized to transfer any unencumbered balance in the project account to the unallocated balance within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project; except that no transfer shall be made from a project by monies from more than one source.

SECTION 5. That the City Auditor is authorized to establish proper project accounting numbers as appropriate.

SECTION 6. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 7. That the funds necessary to carry out the purpose of this Ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 8. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.

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