



Legislation Text

File #: 3022-2019, **Version:** 1

BACKGROUND: This legislation authorizes the Finance and Management Director to establish a Universal Term Contract (UTC) for the option to purchase Nissan OEM Parts with Ricart Properties, Inc. The Division of Fleet Management is the primary user for Nissan OEM Parts. Nissan OEM Parts are used to repair City vehicles. The term of the proposed option contract would be approximately two (2) years, expiring July 31, 2021, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on September 5, 2019. In addition, the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001107.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ012967). Two (2) bids were received.

The Purchasing Office is recommending award to the overall responsive, responsible and best bidder as follows:

Ricart Properties, Inc, CC# 004963 expires 7/31/2021, All Items, \$1.00

Total Estimated Annual Expenditure: \$30,000.00, Division of Fleet Management, the primary user

Emergency Designation: The Finance and Management Department respectfully requests this legislation to be considered an emergency ordinance because no contract currently exists for the purchase of these goods.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: The expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001107. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a Universal Term Contract (UTC) for the option to purchase Nissan OEM Parts with Ricart Properties, Inc.; to authorize the expenditure of \$1.00 from General Budget Reservation BRPO001107; and to declare an emergency. (\$1.00).

WHEREAS, the Nissan OEM Parts UTC will provide for the purchase of Nissan OEM Parts used to repair City vehicles; and

WHEREAS, the Purchasing Office advertised and solicited formal bids on September 5, 2019 and selected the overall responsive, responsible and best bidder; and

WHEREAS, an emergency exists in the usual daily operation of the Department of Finance and Management, Division of Fleet Management, in that it is necessary to authorize the Finance and Management Director to immediately enter into a Universal Term Contract for the option to purchase Nissan OEM Parts with Ricart Properties, Inc., thereby preserving the public health, peace, property, safety, and welfare; **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to enter into the following contract for the

option to purchase Nissan OEM Parts in accordance with Request for Quotation RFQ012967 for a term of approximately two (2) years, expiring July 31, 2021, with the option to renew for one (1) additional year, as follows:

Ricart Properties, Inc., All Items, \$1.00

SECTION 2. That the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001107 of this ordinance to pay the cost thereof.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.