



Legislation Text

File #: 3282-2019, **Version:** 1

BACKGROUND: This legislation authorizes the Finance and Management Director to establish two (2) Universal Term Contracts (UTC) for the option to purchase Health Clinical Supplies with Bound Tree Medical LLC and Henry Schein, Inc. The Columbus Public Health Department is the primary user for health clinical supplies that will be used in Health clinics. The term of the proposed option contract would be approximately three (3) years, expiring December 31, 2022, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on November 7, 2019. In addition, the expenditure of \$2.00 is hereby authorized from General Budget Reservation BRPO001107.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ013896). Five (5) bids were received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidder as follows:

Bound Tree Medical LLC, CC# 005886 expires 1/16/2020, Items 1, 2, 5-8, 10-12, 14-19, 20-25 and catalog at discount specified, \$1.00

Henry Schein, Inc., CC# 000504 expires 9/24/2020, Items 1-3, 6-25 and catalog at discount specified, \$1.00

Total Estimated Annual Expenditure: \$150,000.00, Columbus Public Health Department, the primary user

Emergency Designation: The Finance and Management Department respectfully requests this legislation be considered an emergency ordinance because the current contract expires on December 31, 2019.

These companies are not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

FISCAL IMPACT: The expenditure of \$2.00 is hereby authorized from General Budget Reservation BRPO001107. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into two (2) Universal Term Contracts for the option to purchase Health Clinical Supplies with Bound Tree Medical LLC and Henry Schein, Inc.; to authorize the expenditure of \$2.00 from General Budget Reservation BRPO001107; and to declare an emergency. (\$2.00).

WHEREAS, the Health Clinical Supplies UTC will provide for the purchase of supplies used in the Columbus Public Health Department clinics; and

WHEREAS, the Purchasing Office advertised and solicited formal bids on November 7, 2019 and selected the overall lowest, responsive, responsible and best bidders; and

WHEREAS, an emergency exists in the usual daily operation of the Columbus Public Health Department in that it is immediately necessary to authorize the Finance and Management Director to enter into two (2) Universal Term Contracts with Bound Tree Medical LLC and Henry Schein, Inc. for the option to purchase Health Clinical Supplies, thereby preserving the public health, peace, property, safety, and welfare; **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to enter into the following contracts for the option to purchase Health Clinical Supplies in accordance with Request for Quotation RFQ013896 for a term of approximately three (3) years, expiring December 31, 2022, with the option to renew for one (1) additional year, as follows:

Bound Tree Medical LLC, Items 1, 2, 5-8, 10-12, 14-19, 20-25 and catalog, at discount specified, \$1.00
Henry Schein, Inc., Items 1-3, 6-25 and catalog, at discount specified, \$1.00

SECTION 2. That the expenditure of \$2.00 is hereby authorized from General Budget Reservation BRPO001107 of this ordinance to pay the cost thereof.

SECTION 3. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 4. That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.