



Legislation Text

File #: 0130-2020, Version: 1

1. BACKGROUND: The City of Columbus Department of Public Utilities initiated the Construction Administration/Inspection (CA/CI) Request for Proposals in order to establish Construction Administration and Inspection Services contracts for projects with the Division of Water (DOW), for Sewerage System Engineering projects with the Division of Sewerage and Drainage (DOSD), and for Engineering Section projects with the Division of Power (DOP). The Department selected five (5) firms to provide these services during 2020, 2021, and 2022. Each contract will be modified as needed during the three (3) year period for additional projects. This original agreement with Stantec Consulting Services Inc. will include two (2) projects, the Hilltop 1 Volunteer Sump Pump Program Contract #2 Construction Administration and Inspection Services CIP 650876-153004 and General CA/CI Services CIP 650800-100038.

2. PROCUREMENT: The Department of Public Utilities advertised a Request for Proposals (RFP's) on September 25, 2019 through October 25, 2019 pursuant to the overall requirements of City Code Section 329 in order to solicit proposals for construction administration and inspection services. Ten (10) proposals were received and reviewed, and it was determined that five (5) firms best met the needs of the Department of Public Utilities. Those five (5) firms which were selected to provide CA/CI Services include: DLZ, EMH&T, HR Gray, Resource International, and Stantec. (Selected firms are in **bold** below)

| Name | CC No. | Exp. Date | Vendor | City/State | Status |
|-----------------------|------------|------------|--------|--------------|--------|
| CTL Engineering | 31-0680767 | 8/1/2020 | 004209 | Columbus, OH | MBE |
| DLZ Ohio | 31-1268980 | 2/20/2020 | 004939 | Columbus, OH | MBR |
| EMH&T | 31-0685594 | 1/19/2020 | 004214 | Columbus, OH | MAJ |
| HR Gray | 31-1050479 | 6/26/2021 | 004640 | Columbus, OH | MAJ |
| Prime CMS | 31-0803677 | 4/2/2020 | 024771 | Columbus, OH | MAJ |
| Quality Control | 34-1545509 | 4/2/2020 | 025185 | Bedford, OH | MAJ |
| Resource Intl. | 31-0669793 | 5/21/2020 | 004197 | Columbus, OH | MAJ |
| Smoot | 31-1224826 | 2/23/2020 | 004871 | Columbus, OH | MBE |
| Stantec | 11-2167170 | 8/1/2021 | 000462 | Columbus, OH | MAJ |
| True Inspection | 26-1737051 | 12/12/2020 | 011399 | Columbus, OH | MBR |

3. SUMMARY OF TASKS: Work to be completed by this contract consists of providing construction administration and inspection services on an "as-needed" basis. The work will include construction administration and inspection services for various projects such as construction of sewers, water mains, elevated storage tanks, booster stations, and transmission and distribution power systems. Construction administration and inspection services may include part- or full-time inspection on construction projects, leading construction progress meetings, taking survey coordinates, providing necessary testing, recommending change orders and contract extensions based on field conditions, submitting pay applications for the contractor, preparing and maintaining a punch list, etc.

4. MULTI-YEAR CONTRACT: The Department anticipates requesting additional future modifications to this contract as new construction projects begin over the next three (3) years.

5. **PROJECT TIMELINE:** This contract is planned for three (3) years, 2020, 2021, and 2022.
6. **Contract Compliance No.:** Stantec Consulting Services, Inc. | 11-21671700 | Exp. 8/1/2021 | MAJ
7. **Emergency Designation:** Emergency legislation **is not requested** at this time.
8. **Economic Impact:** The contract is for construction administration and inspection services. This work will ensure the Department's construction projects are done correctly and will last the anticipated service life.
9. **Fiscal Impact:** A transfer within and expenditure of up to \$198,538.62 from the Sanitary Sewer General Obligation Bond Fund 6109 is needed and an amendment to the 2019 Capital Improvement Budget is necessary to provide sufficient authority.

To authorize the Director of Public Utilities to enter into an agreement for Construction Administration and Inspection Services with Stantec Consulting Services, Inc.; to authorize a transfer within and expenditure of up to \$148,538.62 from the Sanitary Sewer General Obligation Bond Fund for the Hilltop 1 Volunteer Sump Pump Program, Contract 2 Project; an expenditure of up to \$50,000.00 for the General Construction Administration and Inspection Services Project; and to authorize an amendment to the 2019 Capital Improvements Budget. (\$198,538.62)

WHEREAS, the Department of Public Utilities advertised a Request for Proposals for the Construction Administration/Construction Inspection services; and

WHEREAS, Stantec Consulting Services, Inc. was one of five (5) firms selected to provide these services according the criteria specified in Columbus City Code Chapter 329; and

WHEREAS, it is necessary for the City to enter into an engineering agreement with Stantec Consulting Services, Inc. for the Hilltop 1 Volunteer Sump Pump Program, Contract 2 and the General Construction Administration and Inspection Projects; and

WHEREAS, it is necessary to authorize the transfer within and expenditure of up to \$148,538.62 from the Sanitary Sewer General Obligation Bond Fund 6109 for the Hilltop 1 Volunteer Sump Pump Program, Contract 2 Project; and

WHEREAS, it is necessary to authorize the expenditure of up to \$50,000.00 from the Sanitary Sewer General Obligation Bond Fund 6109 for the General Construction Administration and Inspection Project; and

WHEREAS, it is necessary to amend the 2019 Capital Improvements Budget for purposes of providing sufficient budget authority for the project expenditure; and

WHEREAS, it has become necessary in the usual daily operation of the Division of Sewerage and Drainage, Department of Public Utilities, to authorize the Director to enter into a professional engineering agreement with Stantec Consulting Services, Inc. for construction administration and inspection services for the preservation of the public health, peace, property, safety and welfare; **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Public Utilities is hereby authorized to enter into an agreement with Stantec Consulting Services, Inc., 1500 Lake Shore Drive, Suite 100, Columbus, OH 43204 for construction administration and inspection services, in accordance with the terms and conditions as shown in the contracts on file with the Department of Public Utilities.

SECTION 2. That the 2019 Capital Improvements Budget Ordinance is hereby amended as follows:

Project No. | Project Name | Current Authority | Revised Authority | Change

P650800-100000 | General CA/CI | \$100,000 | \$0 | -\$100,000 (carryover)

P650800-100038 | Construction Administration Services 2020 to 2022 | \$415,969 | \$369,430 | -\$48,539 (Voted 2016)

P650876-153004 | Hilltop 1 Volunteer Sump Pump | \$0 | \$48,539 | +\$48,539 (Voted 2016)

P650876-153004 | Hilltop 1 Volunteer Sump Pump | \$0 | \$100,000 | +\$100,000 (carryover)

SECTION 3. That the expenditure of up to \$198,538.62 is hereby authorized per the accounting codes in the attachment to this ordinance.

SECTION 4. That said engineering company, Stantec Consulting Services, Inc., shall conduct the work to the satisfaction of the Director of Public Utilities, and the respective Administrators of the Division of Water, Division of Power, and Division of Sewerage and Drainage.

SECTION 5. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated and the City Auditor shall establish such accounting codes as necessary.

SECTION 6. That the City Auditor is hereby authorized and directed to transfer any unencumbered balance in the project account to the unallocated balance within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies no longer required for said project; except that no transfer shall be made from a project account by monies from more than one source.

SECTION 7. That the City Auditor is authorized to establish proper project accounting numbers as appropriate.

SECTION 8. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this Ordinance.

SECTION 9. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.