



# City of Columbus

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

## Legislation Text

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**File #:** 0039-2020, **Version:** 1

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**Background:** This ordinance authorizes the Finance and Management Director to associate all General Budget reservations resulting from this ordinance with appropriate Universal Term Contracts for oil and greases, on behalf of the Fleet Management Division, in order to provide oil for routine oil changes for City vehicles. All related purchase orders will be issued as needed from Universal Term Contracts previously established by the Purchasing Office. The current Universal Term Contract vendor(s) are as follows:

Glockner Oil Company - CC# 31-1004796, Vendor# 004587; PA003183 - Oils & Greases expires 06/30/2020

During 2020, the Fleet Management Division is budgeted to spend \$300,000.00 for oil and greases to keep the City's fleet of approximately 6,000 vehicles in operation.

**Fiscal Impact:** This ordinance authorizes an expenditure of \$225,000.00 from the Fleet Management Operating Fund from a previously established Universal Term Contract for oil and greases related to City vehicles. The Fleet Management Division expended \$300,000.00 for oil and greases in 2019 and \$240,000.00 in 2018 for oil and greases.

This ordinance is contingent on the passage of the 2020 Operating Budget.

**Emergency action** is requested to ensure that purchase orders can be established as soon as the City's 2020 Operating Budget is passed to ensure an uninterrupted supply of oil and greases, thereby keeping City owned vehicles in operation, including Police, Fire, and Refuse Collection vehicles.

To authorize the Director of Finance and Management to associate all General Budget reservations resulting from this ordinance with the appropriate Universal Term Contract Purchase Agreement and to establish related purchase orders for oil and greases for the Fleet Management Division; to authorize the expenditure of \$225,000.00 from the Fleet Management Operating Fund; and to declare an emergency. (\$225,000.00)

**WHEREAS**, the Finance and Management Department, Fleet Management Division, has a need to purchase oil and greases for motorized equipment and vehicles operated by the City; and

**WHEREAS**, a Universal Term Contract (UTC) has been established through the formal competitive bidding process of the Purchasing Office for oil and greases; and

**WHEREAS**, an emergency exists in the usual daily operations of the Department of Finance and Management in that it is immediately necessary to authorize the Director of Finance and Management to establish various purchase orders for the purchase of oil and greases, allowing for timely maintenance, repair, and general upkeep of vehicles; thereby preserving the public health, peace, property, safety and welfare; **NOW, THEREFORE**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director is hereby authorized to associate all General Budget reservations resulting from this ordinance with the appropriate Universal Term Contract Purchase Agreement, and to establish related purchase orders for vehicle oil and related automotive supplies for the Fleet Management Division, per the terms and conditions of previously established Universal Term Contracts, the current vendor is as follows:

Glockner Oil Company - CC# 31-1004796, Vendor# 004587; PA003183 - Oils & Greases expires 06/30/2020

**SECTION 2.** That the expenditure of \$225,000.00, or so much thereof as may be necessary in regard to the action authorized in Section 1, is hereby authorized in Fund 5200 Fleet Management Operating Fund in object class 02 per the accounting codes in the attachment to this ordinance.

**See Attached File: Ord 0039-2020 Legislation Template.xls**

**SECTION 3.** That the monies in the foregoing Sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

**SECTION 4.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

**SECTION 5.** That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared an emergency measure and shall take effect and be enforced from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.