



Legislation Text

File #: 0250-2020, **Version:** 1

..Explanation

BACKGROUND: This legislation authorizes the Finance and Management Director to renew existing Universal Term Contracts (UTC) for the option to obtain Janitorial Supplies with Carmen's Distribution System, Inc., Hillyard Inc., Key 4 Cleaning Supplies Inc. and Reliable Products and Services LLC. These contracts provides general cleaning, specialized cleaning, floor and fabric care supplies to keep City buildings clean for the Division of Facilities Management and other City agencies.

The contracts, PO127273, PO127282, PO127288 and PO127289 were established in accordance with Request for Quotation RFQ008329 and authorized under Ordinance Number 1346-2018 and will expire April 30, 2020. In accordance with the bid specifications, the City and Carmen's Distribution System, Inc., Hillyard Inc., Key 4 Cleaning Supplies Inc. and Reliable Products and Services LLC can renew the contracts for an additional one (1) year term subject to mutual agreement and approval of proper City Authorities. The new contract expiration date will be April 30, 2021.

FISCAL IMPACT: No funding is required to renew the option contracts. The Division of Facilities and other City agencies must set aside their own funding for their estimated expenditures.

To authorize the Finance and Management Director to renew the Universal Term Contracts for the option to purchase Janitorial Supplies with Carmen's Distribution System, Inc., Hillyard Inc., Key 4 Cleaning Supplies Inc. and Reliable Products and Services LLC.

WHEREAS, the Purchasing Office entered into Universal Term Contracts for Janitorial Supplies for use by Division of Facilities Management and other City agencies; and

WHEREAS, these contracts were entered into in accordance with Chapter 329 of the Columbus City Code, pursuant to solicitation RFQ008329 with Carmen's Distribution System, Inc., Hillyard Inc., Key 4 Cleaning Supplies Inc. and Reliable Products and Services LLC deemed the lowest, most responsive, responsible and best bidder, and

WHEREAS, in accordance with the bid specifications, the City and Carmen's Distribution System, Inc., Hillyard Inc., Key 4 Cleaning Supplies Inc. and Reliable Products and Services LLC can renew the contracts for an additional one year period, subject to mutual agreement and approval of proper City authorities; and

WHEREAS, it has become necessary in the usual daily operation of the Division of Facilities Management to authorize the Finance and Management Director to renew Universal Term Contracts with Carmen's Distribution System, Inc., Hillyard Inc., Key 4 Cleaning Supplies Inc. and Reliable Products and Services LLC for the option to purchase Janitorial Supplies; **now, therefore**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director is hereby authorized to renew the Universal Term Contracts with Carmen's Distribution System, Inc., Hillyard Inc., Key 4 Cleaning Supplies Inc. and Reliable Products and Services LLC, PO127273, PO127282, PO127288 and PO127289 for a period of one year, from March 31, 2020 to and including April 30, 2021.

SECTION 3. That this ordinance shall take effect and be in force from and after the earliest period allowed by law.