



Legislation Text

File #: 0500-2020, **Version:** 1

BACKGROUND: This legislation authorizes the Director of Public Utilities to renew and increase an existing contract for floodplain review assistance services with ms consultants, inc. in the amount of \$ 25,000.00. This contract provides hydrologic and hydraulic analysis associated with the floodplain studies for compliance with applicable City of Columbus regulations and Federal Emergency Management Agency (FEMA) standards for the Division of Sewerage and Drainage, Stormwater Section.

The Department of Public Utilities publicly opened one bid on December 14, 2018. ms consultants, inc. was deemed to be the lowest, best, most responsive and responsible bid.

The original contract, PO173305 was established in accordance with Request for Quotation RFQ010880 and authorized under Ordinance Number 0418-2019 and will expire March 31, 2020. In accordance with the bid specifications, the City and ms consultants, inc. can renew the contract for an additional two (2) years on a year to year basis subject to mutual agreement, availability of funding, and approval of Columbus City Council.

The new contract expiration date will be March 31, 2021. If unforeseen issues or difficulties are encountered that would require additional funding, a modification would be required.

This Ordinance is being submitted in accordance with the relevant provisions of Chapter 329 of City Code pertaining to contract renewals.

SUPPLIER: ms consultants, inc., FID #34-6546916, Vendor #006998, Expires February 18, 2020. ms consultants, inc. does not hold MBE/FBE status.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

1. Amount of additional funds: Total amount of additional funds needed for this contract renewal No. 1 is ADD \$25,000.00. Total contract amount including this renewal is \$50,000.00.
2. Reasons additional funds were not foreseen: The need for additional funds was known at the time of the initial contract. This renewal and increase is to provide the additional funding necessary for the payment of services to be provided through March 31, 2021.
3. Reason other procurement processes were not used: Work under this renewal is a continuation of services included in the scope of the original bid contract. No lower pricing/more attractive terms and conditions are anticipated at this time.
4. How cost was determined: The cost, terms and conditions are in accordance with the original agreement.

FISCAL IMPACT: A total of \$25,000.00 in additional funding is budgeted and needed for this contract renewal for the Division of Sewerage and Drainage, Stormwater section.

\$0.00 was spent to date in 2019

To authorize the Director of Public Utilities to renew and increase a contract for Floodplain Review Assistance Services with ms consultants, inc. to provide hydrologic and hydraulic analysis associated with the floodplain studies for compliance with applicable City of Columbus regulations and Federal Emergency Management Agency (FEMA) standards for the Division of Sewerage and Drainage, Stormwater section and to authorize the expenditure of \$25,000.00 from the Storm Sewer Operating Fund. (\$25,000.00).

WHEREAS, the Division of Sewerage and Drainage, Stormwater section entered into a Contract for Floodplain Review Assistance Services; and

WHEREAS, this contract was entered into in accordance with Chapter 329 of the Columbus City Code, pursuant to solicitation RFQ010880 with ms consultants, inc. deemed the lowest, most responsive, responsible, and best bidder.

WHEREAS, the term of this contract is for the period of 1 year from the date of execution by the City of Columbus. The contract specifications allow for two (2) one (1) year extensions on a year to year basis with funds being reviewed and approved for each subsequent year of the contract. This contract shall not automatically renew. The parties agree that the City's obligation for subsequent years is subject to and conditioned upon the approval of City Council, and appropriation and certification of funds by the City Auditor, and

WHEREAS, the vendor has agreed to renew and increase PO173305 at current prices and conditions, and

WHEREAS, this Ordinance is being submitted in accordance with the relevant provisions of Chapter 329 of City Code pertaining to contract renewals, and

WHEREAS, it has become necessary in the usual daily operation of the Department of Public Utilities, Division of Sewerage and Drainage, Stormwater section to authorize the Director of Public Utilities to renew and increase a contract with ms consultants, inc. for Floodplain Review Assistance Services; **NOW, THEREFORE:**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Director of Public Utilities be and is hereby authorized to renew and increase contract No. PO173305 with ms consultants, inc. for Floodplain Review Assistance Services for the Department of Public Utilities, in accordance with the terms and conditions as shown in the agreement on file in the office of the Division of Sewerage of Drainage, Stormwater section. Total amount of renewal No. 1 is ADD \$25,000.00. Total contract amount including this renewal is \$50,000.00.

SECTION 2. That this renewal is in accordance with the relevant provisions of Chapter 329 of City Code relating to contract renewals.

SECTION 3. That the expenditure of \$25,000.00 or so much thereof as may be needed, is hereby authorized in Fund 6200 (Storm Sewer Operating) in object class 03 Services per the accounting codes in the attachment to this ordinance.

SECTION 4. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated and the City Auditor shall establish such accounting codes as necessary.

SECTION 5. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this Ordinance.

SECTION 6. That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.

