



## Legislation Text

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**File #: 0589-2020, Version: 1**

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### ..Explanation

**BACKGROUND:** This legislation authorizes the Finance and Management Director to establish a Universal Term Contract (UTC) for the option to purchase Water Testing Supplies with Environmental Resource Associates. The Department of Public Utilities is the primary user for these testing supplies. The term of the proposed option contract would be approximately two (2) years, expiring May 31, 2022, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on February 13, 2020. In addition, the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001343.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ014725). One (1) bid was received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidder as follows:

Environmental Resource Associates, CC# 007233 expires 3/3/2022, All items, \$1.00

Total Estimated Annual Expenditure: \$45,000.00, Department of Public Utilities, the primary user

**Emergency Designation:** The Finance and Management Department respectfully requests this legislation to be considered an emergency ordinance because the current contract expired 2/29/2020.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

**FISCAL IMPACT:** The expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001343. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase Water Testing Supplies with Environmental Resource Associates; to authorize the expenditure of \$1.00 from General Budget Reservation BRPO001343; and to declare an emergency. (\$1.00).

**WHEREAS,** the Water Testing Supplies UTC will provide for the purchase of kits and other items used to test water and wastewater, and

**WHEREAS,** the Purchasing Office advertised and solicited formal bids on February 13, 2020 and selected the overall lowest, responsive, responsible and best bidder; and

**WHEREAS,** an emergency exists in the usual daily operation of the Department of Public Utilities in that it is necessary to authorize the Finance and Management Director to immediately enter into a Universal Term Contract for the option to purchase Water Testing Supplies, thereby preserving the public health, peace, property, safety, and welfare; **NOW, THEREFORE:**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director is hereby authorized to enter into the following contract for the option to purchase Water Testing Supplies in accordance with Request for Quotation RFQ014725 for a term of approximately two (2) years, expiring May 31, 2022, with the option to renew for one (1) additional year, as follows:

Environmental Resource Associates, All items, \$1.00

**SECTION 2.** That the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001343 of this ordinance to pay the cost thereof.

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.