



City of Columbus

Office of City Clerk
90 West Broad Street
Columbus OH 43215-9015
columbuscitycouncil.org

Legislation Text

File #: 0843-2020, **Version:** 1

Background: This ordinance authorizes the Finance and Management Director to establish a purchase order with Brennan Industrial Truck Co., DBA Brennan Equipment Services., in the amount of \$50,534.00 for the purchase of two (2) liquid petroleum gas forklifts per the results of bid RFQ014975. The lifts will be utilized by the Fleet Management Division to move supplies and materials within the Fleet Management facility located on Groves Road. This bid was processed in accordance with the competitive bidding provisions of Columbus City Code. Five bids were received and opened for RFQ014975 on March 26, 2020 as follows:

Brennan Equipment Services, (CC#: 34-4472715, exp. 3/16/22, MAJ) \$50,534.00
Technology International Inc (CC#: 65-0342335, exp. 10/5/19, MAJ) \$53,520.00
Central Ohio Forklifts, Inc. (CC 34-1882607, exp. 8/6/20, MAJ) \$55,478.00
JC Enterprises (CC#: 51-0589854, exp. 7/24/21, MAJ) \$55,572.00
Octane Forklifts, Inc (CC#: 26-1129432, exp. N/A) \$65,500.00

The Finance and Management Department therefore recommends the bid be awarded to Brennan Equipment Services., as the lowest, most responsive and responsible bidder.

Brennan Equipment Services. Vendor #0032341, Certification EBO_CC, non MBE/FBE

Fiscal Impact: This ordinance authorizes an appropriation and expenditure of \$50,534.00 from the Fleet Management Capital Fund with Brennan Equipment Services for the purchase of two (2) liquid petroleum gas forklifts. The ordinance also authorizes the transfer of funds between projects within the Fleet Management Capital Fund and an amendment to the CIB. For 2020, the Fleet Management Division budgeted \$400,000 for capital funded projects. In 2019 \$278,701.00 was expended for capital funded projects.

To authorize the Finance and Management Director, on behalf of the Fleet Management Division, to establish a purchase order with Brennan Equipment Services., for the purchase of two (2) liquid petroleum gas forklifts; to amend the 2019 Capital Improvement Budget; and to authorize the transfer within and the expenditure of \$50,534.00 from the Fleet Management Capital Fund. (\$50,534.00)

WHEREAS, the City has a need for the purchase two (2) liquid petroleum gas forklifts for use at the Fleet Management Administration Building, and

WHEREAS, a formal bid (RFQ014975) was advertised on February 24, 2020, and

WHEREAS, the Finance and Management Department recommends a bid award to Brennan Equipment Services., as the overall lowest, responsive, and responsible bidder, and

WHEREAS, funding for these mobile vertical lifts is budgeted and available within the Fleet Management Capital Fund; and

WHEREAS, it is necessary to authorize the transfer within Fund 5205 - Fleet Management Capital Fund; and

WHEREAS, it is necessary to authorize an amendment to the 2019 Capital Improvements Budget for purposes of providing sufficient funding and expenditure authority for the aforementioned project expenditure; and

WHEREAS, it has become necessary in the usual daily operation of the Department of Finance and Management, Fleet Management Division, to authorize the Finance and Management Director to establish a purchase order with Brennan Equipment Services for the purchase of two (2) liquid petroleum gas forklifts; **NOW, THEREFORE**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director, on behalf of the Fleet Management Division, is hereby authorized to establish a purchase order with Brennan Equipment Services for the purchase of two (2) liquid petroleum gas forklifts, as follows:

Request for Quotation RFQ014975: Brennan Equipment Services., \$50,534.00.

SECTION 2. That the transfer of \$50,534.00 or so much thereof as may be needed, is hereby authorized between projects within Fund 5205 - Fleet Management Capital Fund, per the account codes in the attachment to this ordinance.

See Attached File: Ord 0843-2020 Legislation Template.xls

SECTION 3. That the 2019 Capital Improvements Budget is hereby amended, in Fund 5205 - Fleet Management Capital Fund, as follows:

Project ID | Project Name | Current Authority | Revised Authority | Change

P550004-100000 (carryover) | Fleet Automatic Vehicle Locator | \$98,078 | \$47,545 | -\$50,533

P550003-100000 (carryover) | Fleet Equipment Replacement | \$1 | \$50,534 | +\$50,533

SECTION 4. That the expenditure of \$50,534.00 or so much thereof as may be necessary, in regard to the actions authorized in Section 1 are hereby authorized and approved from the Fleet Management Capital Fund 5205, in Object Class 06 per the accounting codes in the attachment to the ordinance:

See Attached File: Ord 0843-2020 Legislation Template.xls

SECTION 5. That the monies in the foregoing Sections shall be paid upon order of the Director of Finance and Management, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

SECTION 6. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

SECTION 7. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications associated with this ordinance.

SECTION 8. That the City Auditor is hereby authorized to transfer the unencumbered balance in a project account to the unallocated balance account within the same fund upon receipt of certification by the Director of the Department administering said project that the project has been completed and the monies are no longer required for said project.

SECTION 9. That this Ordinance shall take effect and be in force from and after the earliest period allowed by law.