



# City of Columbus

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

## Legislation Text

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**File #:** 1786-2020, **Version:** 1

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**BACKGROUND:** This legislation authorizes the Director of the Department of Public Safety to enter into contract with Ralph Andersen & Associates to provide nationwide executive level recruitment services related to the search for a new City of Columbus, Fire Chief. Ralph Andersen & Associates will work with City Administration and Division of Fire staff to design, recommend, and implement a robust, transparent, and inclusive process to recruit the best candidates nationwide.

The City of Columbus is the 14th most populous city in the United States with an estimated population of 879,170 and a geographic size of 223 square miles. According to the Census Bureau, Columbus was the ninth fastest growing large city in the country in terms of population increase between July 1, 2016 and July 1, 2017. The Mid-Ohio Regional Planning Commission reports that by 2050 the Columbus Metropolitan Area will surpass 3 million residents. The City of Columbus is a vibrant, fast-growing, economically and culturally diverse City. As such its citizens' needs in relation to Fire and Life-Safety protection will continue to grow, change, and become more complex. Therefore the process for identifying, recruiting, and assessing qualified candidates whose talents best meet the needs of the greater Columbus community is paramount.

The City of Columbus, utilized a Request for Proposals (RFP) process to identify and assess qualified firms. Proposals were submitted in response to RFQ015908 in accordance with Section 329.25 of the Columbus City Code. Ralph Andersen & Associates received the highest overall score from the RFP committee and as such is being recommended for this nationwide executive level recruitment contract.

Ralph Andersen & Associates; Federal Tax ID# 94-2299383

**Fiscal Impact:** This legislation authorizes the transfer and expenditure of \$60,000.00 from the General Fund with Ralph Andersen & Associates to provide nationwide executive level recruitment services related to the search for a new City of Columbus, Fire Chief. Funding in the amount of \$60,000.00 is budgeted and available within the 2020 General Fund Budget.

**Emergency action** is requested so that a contract can be entered into immediately and nationwide recruitment activities can begin without delay.

To authorize the Director of the Department of Public Safety to enter into a contract with Ralph Andersen & Associates to provide nationwide executive level recruitment services related to the search for a new City of Columbus, Fire Chief; to authorize the transfer of \$60,000.00 within the General Fund; to authorize the expenditure of \$60,000.00 from the General Fund; and to declare an emergency (\$60,000.00)

**WHEREAS,** the City has a need for nationwide executive level recruitment services related to the search for a new City of Columbus, Fire Chief; and

**WHEREAS**, the City of Columbus is a vibrant, fast-growing, economically and culturally diverse City and as such its citizens' needs in relation to Fire and Life-Safety protection will continue to grow, change, and become more complex; and

**WHEREAS**, the process for identifying, recruiting, and assessing qualified candidates whose talents best meet the needs of the greater Columbus community is paramount; and

**WHEREAS**, the City of Columbus, utilized a Request for Proposals (RFP) process to identify and assess qualified firms; and

**WHEREAS**, proposals were submitted in response to RFQ015908 in accordance with Section 329.25 of the Columbus City Code and Ralph Andersen & Associates received the highest overall score from the RFP committee; and

**WHEREAS**, an emergency exists in the usual daily operation of the Department of Public Safety in that it is immediately necessary to authorize the Director to enter into contract with Ralph Andersen & Associates to provide nationwide executive level recruitment services related to the search for a new City of Columbus, Fire Chief so that such activities can begin without delay, for the preservation of the public health, peace, property, safety, and welfare; **NOW, THEREFORE**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Director of the Department of Public Safety is hereby authorized to enter into contract with Ralph Andersen & Associates to provide nationwide executive level recruitment services related to the search for a new City of Columbus, Fire Chief.

**SECTION 2.** That the transfer of \$60,000.00, or so much thereof as may be needed, is hereby authorized within Fund 1000 General Fund, from Dept-Div 3001 Public Safety Director's Office, Object Class 01 - Personnel to Dept-Div 3001 Public Safety Director's Office, Object Class 03 - Contractual Services per the account codes in the attachment to this ordinance.

**See Attached File: Ord 1786-2020 Legislation Template.xls**

**SECTION 3.** That the expenditure of up to \$60,000.00, or so much thereof as may be needed pursuant to the action authorized in SECTION 1, is hereby authorized in the General Fund 1000, in Object Class 03 - Contractual Services, per the accounting codes in the attachment to this ordinance.

**See Attached File: Ord 1786-2020 Legislation Template.xls**

**SECTION 4.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 5.** That the monies appropriated in the foregoing Sections shall be paid upon the order of the Department of Public Safety, and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor

**SECTION 6.** That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications.

**SECTION 7.** That for the reasons stated in the preamble hereto, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after

passage if the Mayor neither approves nor vetoes the same.