



# City of Columbus

Office of City Clerk  
90 West Broad Street  
Columbus OH 43215-9015  
columbuscitycouncil.org

## Legislation Text

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**File #: 2213-2020, Version: 1**

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### ..Explanation

**BACKGROUND:** This legislation authorizes the Finance and Management Director to establish a Universal Term Contract (UTC) for the option to purchase Automotive Glass with LKQ Keystone Automotive Ind. #197. The Division of Fleet Management is the primary user for Automotive Glass. This contract will be utilized by the Fleet Management Division for replacing and repairing glass/windows of City vehicles. The term of the proposed option contract would be approximately two (2) years, expiring October 31, 2022, with the option to renew for one (1) additional year. The Purchasing Office opened formal bids on September 10, 2020. In addition, the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001343.

The Purchasing Office advertised and solicited competitive bids in accordance with the relevant provisions of Section 329 relating to competitive bidding (Request for Quotation No. RFQ0016356). One (1) bid was received.

The Purchasing Office is recommending award to the overall lowest, responsive, responsible and best bidder as follows:

LKQ Keystone Automotive Ind. #197, CC# 010906 expires 9/23/2022, All Items, \$1.00  
Total Estimated Annual Expenditure: \$25,000.00, Division of Fleet Management, the primary user

**Emergency Designation:** The Finance and Management Department respectfully requests this legislation be considered an emergency ordinance because the current contract expires October 31, 2020.

The company is not debarred according to the Excluded Party Listing System of the Federal Government or prohibited from being awarded a contract according to the Auditor of State Unresolved Findings for Recovery Certified Search.

**FISCAL IMPACT:** The expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001343. City Agencies will be required to obtain approval to expend from their own appropriations for their estimated annual expenditures.

To authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase Automotive Glass with LKQ Keystone Automotive Ind. #197; to authorize the expenditure of \$1.00 from General Budget Reservation BRPO001343; and to declare an emergency. (\$1.00).

**WHEREAS,** the Automotive Glass UTC will provide for the purchase of Automotive Glass used to repair City vehicles; and

**WHEREAS,** the Purchasing Office advertised and solicited formal bids on September 10, 2020 and selected the overall lowest, responsive, responsible and best bidder; and

**WHEREAS,** an emergency exists in the usual daily operation of the Division of Finance and Management, Division of Fleet Management, in that it is immediately necessary to authorize the Finance and Management Director to enter into a Universal Term Contract for the option to purchase Automotive Glass before the current contract expires, thereby preserving the public health, peace, property, safety, and welfare; **now, therefore**

**BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:**

**SECTION 1.** That the Finance and Management Director is hereby authorized to enter into the following contract for the option to purchase Automotive Glass in accordance with Request for Quotation RFQ016356 for a term of approximately two (2) years, expiring October 31, 2022, with the option to renew for one (1) additional year, as follows:

LKQ Keystone Automotive Ind. #197, All Items, \$1.00

**SECTION 2.** That the expenditure of \$1.00 is hereby authorized from General Budget Reservation BRPO001343 of this ordinance to pay the cost thereof.

**SECTION 3.** That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated, and the City Auditor shall establish such accounting codes as necessary.

**SECTION 4.** That for the reason stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared to be an emergency measure and shall take effect and be in force from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.