File #: 2580-2020, **Version:** 1

BACKGROUND: This legislation authorizes the Finance and Management Director to associate all General Budget reservations resulting from this ordinance with the appropriate Universal Term Contracts for elevator parts, service, and repair on behalf of the Facilities Management Division, in order to repair and service City elevators. This contract will be utilized by the Facilities Management Division for repairs, parts and routine maintenance on elevators on as needed basis.

All related purchase orders for elevator parts, service, and repair will be issued from Universal Term Contracts previously established by the City of Columbus, Purchasing Office. The current UTC vendor is as follows:

Fujitec America, Inc. vendor no. 001627
PA004599 - elevator maintenance and emergency services, expires April 30, 2022

Emergency action is requested in order to ensure that the necessary elevator maintenance and emergency service for City facilities can continue without delay and/or interruption.

Fiscal Impact: This legislation authorizes the transfer and expenditure of $45,000.00 within and from the General Fund with Fujitec for elevator maintenance and emergency service for the Facilities Management Division. The Facilities Management Division budgeted $165,000.00 in the 2020 General Fund Budget. In 2018 and 2019, the Facilities Management Division expended $128,000.00 and $140,000.00 respectively from the General Fund for these services.

To authorize the Finance and Management Director to associate all General Budget Reservations resulting from this ordinance and to establish purchase orders with the appropriate Universal Term Contract Purchase Agreement with Fujitec America, Inc. for elevator maintenance and emergency service for the Facilities Management Division; to authorize the transfer of $45,000.00 within the General Fund: to authorize the expenditure of $45,000.00 from the General Fund; and to declare an emergency. ($45,000.00)

WHEREAS, Universal Term Contracts (UTC) have been established through the formal competitive bidding process of the Purchasing Office for elevator maintenance and emergency service; and

WHEREAS, the Facilities Management Division has a need for elevator maintenance and emergency services for City buildings and facilities, and

WHEREAS, the Purchasing Office has awarded a UTC Purchase Agreement (PA004599, expires 4/30/22) for elevator maintenance and emergency service with Fujitec America; and

WHEREAS, this legislation authorizes the establishment of purchase orders with Fujitec American, Inc from a previously established UTC in the amount of $45,000.00 from the General Fund; and

WHEREAS, an emergency exists in the usual daily operation of the Finance and Management Department, Facilities Management Division, in that it is immediately necessary to authorize the Director of Finance and Management to issue various purchase orders for elevator maintenance and emergency services, allowing for timely maintenance, repair, and general upkeep of City elevators; thereby preserving the public health, peace, property, safety and welfare; **NOW, THEREFORE,**

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF COLUMBUS:

SECTION 1. That the Finance and Management Director, on behalf of the Facilities Management Division, is hereby authorized to associate all General Budget reservations resulting from this ordinance and to establish purchase orders with the appropriate Universal Term Contract Purchase Agreement, per the terms and conditions of all Universal Term Contracts for elevator maintenance and emergency services. Current UTC vendor(s) are as follows:

Fujitec America, Inc. vendor no. 001627
Federal Tax ID: 22-2190686
Contract Compliance No. CC001627, Expiration date: January 31, 2021

SECTION 2. That the transfer of $45,000.00, or so much thereof as may be needed, is hereby authorized within Fund 1000 General Fund, Dept-Div 4507, from Object Class 02 - Supplies to Object Class 03 - Contractual Services per the account codes in the attachment to this ordinance.

See Attached File: Ord 2580-2020 Legislation Template.xls

SECTION 3. That the expenditure of $45,000.00, or so much thereof as may be necessary in regard to the action authorized in SECTION 1, be and is hereby authorized and approved from the General Fund 1000, in Object Class 03 - Contractual Services, per the accounting codes in the attachment to this ordinance.

See Attached File: Ord 2580-2020 Legislation Template.xls

SECTION 4. That the monies in the foregoing sections shall be paid upon order of the Director of Finance and Management and that no order shall be drawn or money paid except by voucher, the form of which shall be approved by the City Auditor.

SECTION 5. That the funds necessary to carry out the purpose of this ordinance are hereby deemed appropriated and the City Auditor shall establish such accounting codes as necessary.

SECTION 6. That the City Auditor is authorized to make any accounting changes to revise the funding source for all contracts or contract modifications.

SECTION 7. That for reasons stated in the preamble hereto, which is hereby made a part hereof, this ordinance is hereby declared an emergency measure and shall take effect and be enforced from and after its passage and approval by the Mayor, or ten days after passage if the Mayor neither approves nor vetoes the same.